



1 **MINUTES – Subject to Review and Approval**

2 **DATE:** Friday, October 24th, 2025

3 **TIME:** 11:00 am

4 **PLACE:** Champaign City Building

5 102 N. Neil St

6 Champaign, Illinois

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Consortium Member Agencies	Present	Absent
Champaign	Colleen Kilian (proxy)	
Urbana	Carmen Franks (proxy)	
Rantoul	Jake McCoy	
Champaign County	MC Neal	
UIUC	Chad Kupferschmid (proxy)	
Mahomet	Abby Heckman	
Savoy	Andy Quanstrom	
St. Joseph	Joe Hackney	

8 **Others:**

9 **CCGISC Staff:** Leanne Brehob-Riley (Director)

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11 **MINUTES**

12 I. Call to Order

13 Ms. Heckman calls the meeting to order at 11:03 a.m.

14 II. Roll Call

15 Roll call is taken by written record, and a quorum is declared present.

16 III. Approval of Agenda

17 **MOTION** by Mr. Quanstrom to approve the agenda; seconded by Mr. Neal. Upon voice vote, the

18 **MOTION CARRIED** unanimously.

19 IV. Public Participation

20 There is no public participation.

21 V. Approval of Minutes

22 A. July 18, 2025, Meeting

23 Ms. Kilian notes the last name of Roger Diercks is misspelled in the minutes; update from
24 Dierks to Diercks.

25 **MOTION** by Ms. Kilian to approve the July 18, 2025, minutes as distributed; seconded by Mr.
26 McCoy. Upon voice vote, the **MOTION CARRIED** unanimously.

27 Mr. Hackney enters at 11:05 a.m.

28 VI. Financial Statements

29 A. FY2025 – 1/1/2025 through 9/30/2025

30 Ms. Brehob-Riley reports the membership and ortho assessments were collected. These
31 funds will be posted to future financial statements. Additionally, approximately \$20,616
32 of revenue was collected for Charges to Services, this revenue will also be reflected on
33 subsequent financial statements. Ms. Brehob-Riley shares her concerns regarding the
34 decrease in investment interest this year and explains the County Finance Department
35 was contacted for an explanation.

36 Mr. Quarnstrom asks who is responsible for the investing.

37 Ms. Brehob-Riley answers the Treasurer office.

38 **MOTION** by Mr. Quarnstrom to approve the Financial Statement; seconded by Mr. McCoy.
39 Upon voice vote, the **MOTION CARRIED** unanimously.

40 VII. Business Items

41 A. Approval of Ortho and Oblique Imagery Acquisition and Award Authority

42 Ms. Brehob-Riley refers to the provided memo and explains she is requesting approval of
43 the acquisition project and the authority to execute a contract based on the information
44 supplied and legal review. Project approval should also include direction on how the
45 member agencies want to utilize the prepaid ortho-assessments. Ms. Brehob-Riley
46 continues, and states costs could be reduced if Parkland agrees to set and capture the
47 control points necessary for this project.

48 **MOTION** by Mr. Neal to approve the Ortho and Oblique Imagery Acquisition, award contract
49 execution authority pending legal review, and direct the use of prepaid funds as presented;
50 seconded by Mr. Quarnstrom. Upon roll call vote, the **MOTION CARRIED** unanimously.

51 B. Approval of Revised 2026 Meeting Schedule

52 The meetings are scheduled quarterly on 3rd Friday of January, April, July and October and
53 will be held in the City of Champaign Council pending approval of meeting room access
54 by the City. Beginning in January, the Chair and the Vice Chair rotate to the Village of
55 Rantoul and the University respectively for a two-year term. Any requested changes to
56 these appointments require approval by this committee.

57 **MOTION** by Mr. Quarnstrom to approve the FY2026 Meeting Schedule; seconded by Ms.
58 Kilian. Upon voice vote, the **MOTION CARRIED** unanimously.

59 C. GIS Director's Report

60 1. **Parcel Genealogy**

61 The Parcel Genealogy clean-up is complete, and the data is imported in the County Tax
62 System. Next steps include 1) review of the imported data and 2) update of the Genealogy
63 website and referenced tables. Modifications to the Genealogy website will reduce
64 existing record duplications to make it more user friendly.

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2. ArcGIS Enterprise Upgrade

The Consortium staff plans to upgrade ArcGIS Enterprise to version 11.5 the weekend of November 8th or November 16th. This upgrade is required due to ESRI license changes. An email will be sent out next week detailing any impacts. CCGISC staff are working on necessary updates, application and otherwise, for agencies that utilize the CCGISC ArcGIS Enterprise infrastructure.

3. Metadata

Metadata updates are actively underway for all layers and tables in CCGISC and CCGISR. These updates should be complete by the end of the first quarter of 2026.

MOTION to accept and place the GIS Director’s Report on file was made by Ms. Kilian and seconded by Mr. Quarnstrom. Upon voice vote, the **MOTION CARRIED** unanimously.

Seeing there was no other business, Ms. Heckman adjourns the meeting at 11:15 a.m.