



MINUTES – Subject to Review and Approval

DATE: Friday, April 17th, 2026

TIME: 11:00 am

PLACE: Champaign City Building

102 N. Neil St

Champaign, Illinois

Consortium Member Agencies	Present	Absent
Champaign	Mark Toalson	
Urbana	Vince Gustafson	
Rantoul	Brian Hunt	
Champaign County	MC Neal	
UIUC	Chad Kupferschmid (proxy)	
Mahomet	Abby Heckman	
Savoy		Andy Quanstrom
St. Joseph	Joe Hackney	

Others:

CCGIS Staff: Leanne Brehob-Riley (Director)

MINUTES

I. Call to Order

Mr. Hunt calls the meeting to order at 11:00 a.m.

II. Roll Call

Roll call is taken by written record, and a quorum is declared present.

III. Approval of Agenda

MOTION by Mr. Neal to approve the agenda; seconded by Mr. Hackney. Upon voice vote, the **MOTION CARRIED** unanimously.

IV. Public Participation

There is no public participation.

V. Approval of Minutes

A. October 24, 2025, Meeting

MOTION by Mr. Hackney to approve the October 24, 2025 minutes as distributed; seconded by Mr. Kupferschmid. Upon voice vote, the **MOTION CARRIED** unanimously.

25 Ms. Heckman arrives at 11:04 a.m.

26 VI. Financial Statements

27 A. FY2025 – 1/1/2025 through 12/31/2025 – not final

28 Ms. Brehob-Riley reports the amounts reported in “Unrealized Balance” column for the
29 member agencies are due to the ortho-imagery assessments shift to deferred revenue at
30 the end of each year. FY2025 is projected to end with revenue exceeding expenditure by
31 approximately \$20,000. This is primarily due to health insurance and audit fees. CCGISC
32 budgeted health insurance for 6 employees, but only 5 utilized the benefit. The FY 2024
33 external audit did not occur in FY2025 as anticipated; these expenses will be incurred in
34 FY2026. In addition, the internal audit fees were lower in FY2025 due to departmental
35 responsibility shifts in the County.

36 Mr. Hackney asks who audits CCGISC.

37 Ms. Brehob-Riley explains that per the IGA, CCGISC is required to use the same external
38 auditor as the County, which is currently CliftonLarsonAllen. Because the Consortium is
39 so closely tied to the County, delays to the County external audit impact and delay the
40 CCGISC external audit. Internal audit duties historically fell to the Auditor’s office, most
41 of these responsibilities were shifted to the newly created Finance Department.

42 **MOTION** by Mr. Toalson to approve the Financial Statement; seconded by Mr. Neal. Upon
43 voice vote, the **MOTION CARRIED** unanimously.

44 B. FY2026 – 1/1/2026 through 3/31/2026

45 Ms. Brehob-Riley reports this is the time of year when expenditure exceeds revenue
46 because membership assessments are not collected until the end of July. She also notes
47 that the fringe benefit percent is historically lower than salaries and wages because
48 CCGISC budgets health insurance for 6 employees, but only 5 utilize the benefit. This is
49 not the case on the FY2026 financial statement; the County negotiated FY2026 insurance
50 rates were much higher than anticipated in the FY2026 budget. This will impact the
51 FY2027 budget; requested membership increases will likely be higher than projected in
52 the 2026 Workplan and Report.

53 Ms. Brehob-Riley also points out the investment interest is low. She reached out to
54 County fiscal staff for an explanation; an explanation has not yet been provided.

55 Mr. Toalson asks why Map & Data Sales have decreased and if that is stopping overall.

56 Ms. Brehob-Riley answers that in FY2025 CCGISC completed approximately \$10,000 in
57 Map and Data Sales. Sales tend to vary depending on the time of year.

58 Mr. Toalson asks if there are large sales that happen.

59 Ms. Brehob-Riley explains there are typically 3-4 larger sales each year. Annual Map and
60 Data sales are typically between \$10,000 and \$12,000 annually.

61 **MOTION** by Mr. Toalson to approve the Financial Statement; seconded by Mr. Kupferschmid.
62 Upon voice vote, the **MOTION CARRIED** unanimously.

VII. Business Items

A. Approval of Fee Schedule Update for the Ortho and Oblique Imagery Acquisition Project

Ms. Brehob-Riley states that with Parkland agreeing to capture the control points, the overall contract cost was reduced by approximately \$9,000. The memo outlines what the updated annual assessments will be over the next 6 years; CCGISC will begin collecting those in July of 2026.

Mr. Hunt asked if the flights have been completed.

Ms. Brehob-Riley responds in the affirmative and states additional details will be provided with the Director's Report.

As a matter of record, she also points out that the while the County and Rantoul are a year behind in their ortho assessment payments, the difference will be paid back by the end of the 6-year agreement.

MOTION by Mr. Toalson to approve the Fee Schedule Update for the Ortho and Oblique Imagery Acquisition Project; seconded by Mr. Kupferschmid. Upon roll call vote, the **MOTION CARRIED** unanimously.

B. Approval of FY2026 Budgetary Adjustment

Ms. Brehob-Riley states that the FY2025 funds earmarked for the FY2024 external audit need to be realized in FY2026 because the audit did not occur in FY2025.

MOTION by Mr. Neal to approve the FY2026 Budgetary Adjustment; seconded by Mr. Hackney. Upon roll call vote, the **MOTION CARRIED** unanimously.

C. GIS Director's Report

1. Ortho/Oblique Acquisition

The project was categorized as "Done Flying" this past week, meaning all imagery was captured. CCGISC was provided early access to the oblique and "standard" ortho-imagery via Eagleview's CloudExplorer online viewing platform. Each member agency Technical Representative will be given administrative access to CloudExplorer.

It will be approximately 3-4 weeks before Eagleview makes the imagery available via a WMTS service and the ArcGIS Pro add-in tool. Delivery of the "standard" ortho tiles are also anticipated in that same timeframe. The certified deliverables are expected within the next 3 or 4 months. Details and updates will be sent out to the agency's Technical Representatives early next week.

97 **2. ArcGIS Enterprise Upgrade**

98 The ArcGIS Enterprise update to 11.5 was successfully complete at the end of 2025.

99 **3. Metadata**

100 We are continuing to add Metadata for the data in CCGISV and CCGISR; staff are making
101 progress and hope to have this done by October.

102 **4. NG-911 GIS Committee**

103 The CCGISC programmer, Kathleen Crombez, became a member of the State's NG-911
104 GIS Committee; this Committee reports to the NG 9-1-1 State Advisory Board. It is hoped
105 Kathleen's contributions will help the State move toward an automated NG 9-1-1
106 workflow tool at a more aggressive pace. As is, using the current workflow tools to meet
107 the State's compliance schedule, staff demands are estimated at 12% of a full-time
108 position or \$14,000 annually. Kathleen's participation should ultimately reduce time
109 spent on this initiative.

110 Mr. Toalson asked what data is provided to the State.

111 Ms. Brehob-Riley responds, address points, street centerlines, and the response zones.

112 **5. General Updates**

113 Ms. Brehob-Riley does not have any significant updates to report on the Address Schema
114 and Website, CCGISC Historic or Right-of-Way Document search projects.

115 Mr. Toalson asks for an explanation of the Right-of-Way Document search project.

116 Ms. Brehob-Riley explains it is a project that is being worked on as time allows. CCGISC is
117 attempting to locate, scan, and draw old right-of-way documents using the grantee-
118 grantor books in the Recorder's office.

119 Mr. Toalson asks if these documents are linked once mapped.

120 Ms. Brehob-Riley confirms. She continues stating this is a long-term project, but
121 understands progress is beneficial to member agencies.

122 **MOTION** to accept and place the GIS Director's Report on file was made by Mr. Toalson and
123 seconded by Mr. Heckman. Upon voice vote, the **MOTION CARRIED** unanimously.

124 Seeing there was no other business, Ms. Heckman adjourns the meeting at 11:20 a.m.