



GIS Policy Committee

MINUTES – SUBJECT TO REVIEW AND APPROVAL

DATE: Friday, July 10, 2020
TIME: 11:00 am
PLACE: Via Zoom and in the Lyle Shields Meeting Room
 Brookens Administrative Center
 1776 E. Washington St.
 Urbana, Illinois

Consortium Member Agencies	Present	Absent
Champaign	Mark Toalson	
Urbana	Sanford Hess	
Rantoul	Jake McCoy	
Rantoul	Greg Hazel	
Champaign County	Andy Rhodes (Chair)	
UIUC	Chad Kupferschmid (alternate)	
Mahomet	Kelly Pfeifer	
Savoy		Levi Kopmann (Vice Chair)

Others: None
CCGIS Staff: Leanne Brehob-Riley (Director), Mary Ward (Recording Secretary)

MINUTES

I. Call to Order

Mr. Rhodes called the meeting to order at 11:10 a.m.

II. Roll Call

A verbal roll call was taken, and a quorum was declared present.

III. Approval of Agenda

MOTION by Mr. Kupferschmid to approve the agenda as distributed; second by Mr. Hess. Upon vote, the **MOTION CARRIED** unanimously.

IV. Approval of Minutes

A. *October 18, 2019 Regular Meeting*

MOTION by Mr. Hess to approve the January 22, 2020 minutes as distributed; second by Ms. Pfeifer. Upon vote, the **MOTION CARRIED** unanimously.

29 **V. Financial Statements**

30 A. *FY2019 – 1/1/19 through 12/31/19 (Final)*

31 B. *FY2020 – 1/1/2020 through 5/31/2020*

32 Ms. Brehob-Riley briefly went over the 2019 financial statement. She explained the County Auditor
33 did not shift 2019 ortho revenue to deferred revenue. This will be handled in the via future
34 adjustments by the County Auditor. Less the ortho-imagery revenue, total revenue ended about
35 \$62,000 ahead of expenditures.

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37 Ms. Brehob-Riley then discussed the FY2020 financials and reminded the Committee this is the
38 time of year when expenditures are ahead of revenue. Member fee invoices will be sent to the
39 member agencies in the coming weeks. Based on projections, the financial outlook is good. Total
40 fund revenue is anticipated to be ahead of expenditures.

41 **MOTION** by Mr. Hazel to put these reports on record; second by Ms. Pfeifer. Upon vote, the
42 **MOTION CARRIED** unanimously.

43 **VI. Business Items**

44 A. *Presentation of the FY2021 Budget for Approval*

45 Ms. Brehob-Riley presented the FY2021 Capital and Technology Plan followed by the FY2021 Work
46 Plan and Report. The budget includes a membership fee increase of 1.5%. This is lower than the
47 increase projected for FY2021 in the FY2020 Work Plan and Report. The increase will help cover
48 the GIS portion of ERP system fees, an increase in health insurance costs, and an overall 2.5% salary
49 increase as recommended by County Administration. No changes were proposed to the
50 orthophotography assessment.

51 **MOTON** by Mr. Hazel to approve the FY2021 Budget as presented; second by Mr. Hess. Upon vote,
52 the **MOTION CARRIED** unanimously.

53 B. *GIS Director's Report*

54 1. **Work Plan Status Report**

55 The work plan status report has been updated to reflect the 2020 work plan.

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57 2. **Orthophotography**

58 This is ahead of schedule. A pilot area was supplied to the technical reps in May and a
59 sample area was provided for members to review and no issues were reported by
60 member agencies. Ms. Brehob-Riley thanked Parkland, specifically Dr. Kory Allred and
61 the Parkland students for their help collecting the survey points in a timely manner.

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63 3. **Lidar**

64 On track to receive by year end. Champaign County classification is 95% complete.

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66 4. **METCAD**

67 NG-911 project complete. Staff plans to develop a QC script for long-term maintenance
68 purposes. Once the State provides a location to push regular updates, a script to
69 automate this task will be created and scheduled.

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71 5. **Sanitary Sewer**

72 The sanitary sewer data was provided to Innovyze. There are problems with connectivity
73 issues and missing junctions. These are issues that the participating agencies need to
74 correct.

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6. **DEVNET**

Waiting on DEVNET to import several provided data tables including tax parcel history prior to 2000.

7. **ArcGIS Portal Migration**

We have purchased a second ArcGIS Server. Services and apps are being migrated to Portal. The updated apps will be distributed soon.

8. **Annexations**

We have only received one annexation from the County Clerk in 2020. We are unable to map annexations until received by the County Clerk. The Clerk's office has stated that going forward they plan to process annexations on the 1st and 3rd Thursday of each month.

VII. **Adjournment**

Mr. Rhodes adjourned the meeting at 11:30 a.m.

DRAFT