



Meeting Announcement - REVISED

GIS POLICY COMMITTEE MEETING
Friday, April 17, 2026, at 11:00am
CITY OF CHAMPAIGN COUNCIL CHAMBERS
102 North Neil Street, Champaign, IL 61820

COMMITTEE MEMBERS

Brian Hunt – <i>Chair</i>	Andy Quarnstrom	Mark Toalson
James Simms – Vice Chair	Vince Gustafson	M.C. Neal
Abby Heckman	Joe Hackney	

AGENDA

- I. **Call to Order**
- II. **Roll Call – Sign-in Sheet**
- III. **Agenda as Presented**
- IV. **Public Participation**
- V. **Approval of Minutes**
 - A. *October 24, 2025*
- VI. **Financial Statements**
 - A. *FY2025 – 01/01/2025 through 12/31/2025 – not final*
 - B. *FY2026 – 01/01/2026 through 03/31/2026*
- VII. **Business Items**
 - A. *Approval of Fee Schedule Update for the Ortho and Oblique Imagery Acquisition Project*
 - B. *Approval of FY2026 Budgetary Adjustment*
 - C. *GIS Director's Report*



1 **MINUTES – Subject to Review and Approval**

2 **DATE:** Friday, October 24th, 2025

3 **TIME:** 11:00 am

4 **PLACE:** Champaign City Building

5 102 N. Neil St

6 Champaign, Illinois

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Consortium Member Agencies	Present	Absent
Champaign	Colleen Kilian (proxy)	
Urbana	Carmen Franks (proxy)	
Rantoul	Jake McCoy	
Champaign County	MC Neal	
UIUC	Chad Kupferschmid (proxy)	
Mahomet	Abby Heckman	
Savoy	Andy Quanstrom	
St. Joseph	Joe Hackney	

8 **Others:**

9 **CCGISC Staff:** Leanne Brehob-Riley (Director)

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11 **MINUTES**

12 I. Call to Order

13 Ms. Heckman calls the meeting to order at 11:03 a.m.

14 II. Roll Call

15 Roll call is taken by written record, and a quorum is declared present.

16 III. Approval of Agenda

17 **MOTION** by Mr. Quanstrom to approve the agenda; seconded by Mr. Neal. Upon voice vote, the

18 **MOTION CARRIED** unanimously.

19 IV. Public Participation

20 There is no public participation.

21 V. Approval of Minutes

22 A. July 18, 2025, Meeting

23 Ms. Kilian notes the last name of Roger Diercks is misspelled in the minutes; update from
24 Dierks to Diercks.

25 **MOTION** by Ms. Kilian to approve the July 18, 2025, minutes as distributed; seconded by Mr.
26 McCoy. Upon voice vote, the **MOTION CARRIED** unanimously.

27 Mr. Hackney enters at 11:05 a.m.

28 VI. Financial Statements

29 A. FY2025 – 1/1/2025 through 9/30/2025

30 Ms. Brehob-Riley reports the membership and ortho assessments were collected. These
31 funds will be posted to future financial statements. Additionally, approximately \$20,616
32 of revenue was collected for Charges to Services, this revenue will also be reflected on
33 subsequent financial statements. Ms. Brehob-Riley shares her concerns regarding the
34 decrease in investment interest this year and explains the County Finance Department
35 was contacted for an explanation.

36 Mr. Quarnstrom asks who is responsible for the investing.

37 Ms. Brehob-Riley answers the Treasurer office.

38 **MOTION** by Mr. Quarnstrom to approve the Financial Statement; seconded by Mr. McCoy.
39 Upon voice vote, the **MOTION CARRIED** unanimously.

40 VII. Business Items

41 A. Approval of Ortho and Oblique Imagery Acquisition and Award Authority

42 Ms. Brehob-Riley refers to the provided memo and explains she is requesting approval of
43 the acquisition project and the authority to execute a contract based on the information
44 supplied and legal review. Project approval should also include direction on how the
45 member agencies want to utilize the prepaid ortho-assessments. Ms. Brehob-Riley
46 continues, and states costs could be reduced if Parkland agrees to set and capture the
47 control points necessary for this project.

48 **MOTION** by Mr. Neal to approve the Ortho and Oblique Imagery Acquisition, award contract
49 execution authority pending legal review, and direct the use of prepaid funds as presented;
50 seconded by Mr. Quarnstrom. Upon roll call vote, the **MOTION CARRIED** unanimously.

51 B. Approval of Revised 2026 Meeting Schedule

52 The meetings are scheduled quarterly on 3rd Friday of January, April, July and October and
53 will be held in the City of Champaign Council pending approval of meeting room access
54 by the City. Beginning in January, the Chair and the Vice Chair rotate to the Village of
55 Rantoul and the University respectively for a two-year term. Any requested changes to
56 these appointments require approval by this committee.

57 **MOTION** by Mr. Quarnstrom to approve the FY2026 Meeting Schedule; seconded by Ms.
58 Kilian. Upon voice vote, the **MOTION CARRIED** unanimously.

59 C. GIS Director's Report

60 1. **Parcel Genealogy**

61 The Parcel Genealogy clean-up is complete, and the data is imported in the County Tax
62 System. Next steps include 1) review of the imported data and 2) update of the Genealogy
63 website and referenced tables. Modifications to the Genealogy website will reduce
64 existing record duplications to make it more user friendly.

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2. ArcGIS Enterprise Upgrade

The Consortium staff plans to upgrade ArcGIS Enterprise to version 11.5 the weekend of November 8th or November 16th. This upgrade is required due to ESRI license changes. An email will be sent out next week detailing any impacts. CCGISC staff are working on necessary updates, application and otherwise, for agencies that utilize the CCGISC ArcGIS Enterprise infrastructure.

3. Metadata

Metadata updates are actively underway for all layers and tables in CCGISC and CCGISR. These updates should be complete by the end of the first quarter of 2026.

MOTION to accept and place the GIS Director’s Report on file was made by Ms. Kilian and seconded by Mr. Quarnstrom. Upon voice vote, the **MOTION CARRIED** unanimously.

Seeing there was no other business, Ms. Heckman adjourns the meeting at 11:15 a.m.

GIS Consortium
FY2025 (01/01/2025-12/31/2025) Financial Report
Fund 8850

REVENUE	Budgeted (Original)	Budgeted (Amended)	Actual YTD 12/31/2025	Actual % of Budget	Unrealized Balance
Budgeted Local Government					
Champaign County	\$349,818.00	\$349,818.00	\$333,943.00	95%	\$15,875.00
City of Champaign	\$85,066.00	\$85,066.00	\$79,138.74	93%	\$5,927.26
City of Urbana	\$42,063.00	\$42,063.00	\$39,151.74	93%	\$2,911.26
Douglas County	\$0.00	\$0.00	\$0.00	0%	\$0.00
Piatt County	\$0.00	\$0.00	\$0.00	0%	\$0.00
U-C Sanitary District	\$482.00	\$482.00	\$487.74	101%	-\$5.74
University of Illinois	\$41,288.00	\$41,288.00	\$38,392.00	93%	\$2,896.00
Village of Mahomet	\$20,396.00	\$20,396.00	\$19,546.73	96%	\$849.27
Village of Rantoul	\$32,626.00	\$32,626.00	\$31,707.01	97%	\$918.99
Village of Savoy	\$19,648.00	\$19,648.00	\$17,947.67	91%	\$1,700.33
Village of St Joseph	\$10,233.00	\$10,233.00	\$9,762.00	95%	\$471.00
Local Government Total	\$601,620.00	\$601,620.00	\$570,076.63	95%	\$31,543.37
Local Government Reimbursement	\$18,003.00	\$18,003.00	\$18,993.00	106%	-\$990.00
Charges for Services	\$65,500.00	\$65,500.00	\$65,770.03	100%	-\$270.03
Investment Interest	\$16,250.00	\$16,250.00	\$17,526.70	108%	-\$1,276.70
Maps & Data Sales	\$12,500.00	\$12,500.00	\$10,270.41	82%	\$2,229.59
Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	0%	\$0.00
Interfund Transfers	\$58,500.00	\$58,500.00	\$58,500.00	100%	\$0.00
REVENUE TOTAL	\$772,373.00	\$772,373.00	\$741,136.77	96%	\$31,236.23
EXPENDITURE	Budgeted (Original)	Budgeted (Amended)	Actual YTD 12/31/2025	Actual % of Budget	Unencumbered Balance
Personnel					
Salaries & Wages	\$435,376.00	\$442,656.79	\$442,590.54	100%	\$66.25
Fringe Benefits	\$137,218.00	\$129,937.21	\$112,454.48	87%	\$17,482.73
Personnel Total	\$572,594.00	\$572,594.00	\$555,045.02	97%	\$17,548.98
Commodities	\$15,400.00	\$19,402.00	\$16,419.46	85%	\$2,982.54
Services					
Audit	\$18,500.00	\$18,500.00	\$2,226.86	12%	\$16,273.14
Professional Services	\$2,000.00	(\$1,000.00)	\$0.00	0%	-\$1,000.00
Job Required Travel	\$500.00	\$3,875.00	\$3,634.73	94%	\$240.27
Utilities	\$2,250.00	\$6,000.00	\$2,995.39	50%	\$3,004.61
Computer/InfoTech Services	\$8,750.00	\$8,750.00	\$8,732.40	100%	\$17.60
Telephone Service	\$800.00	\$1,060.00	\$1,010.73	95%	\$49.27
Equipment Maintenance	\$65,909.00	\$65,984.00	\$65,556.48	99%	\$427.52
Conferences & Training	\$3,000.00	\$650.00	\$0.00	0%	\$650.00
All Other Services	\$8,700.00	\$10,150.00	\$6,972.48	69%	\$3,177.52
Services Total	\$110,409.00	\$113,969.00	\$91,129.07	80%	\$22,839.93
Capital	\$7,500.00	\$938.00	\$0.00	0%	\$938.00
Transfer to County Fund	\$1,000.00	\$0.00	\$0.00	0%	\$0.00
Interdepartment Transfers	\$58,500.00	\$58,500.00	\$58,500.00	100%	\$0.00
EXPENDITURE TOTAL	\$765,403.00	\$765,403.00	\$721,093.55	94%	\$44,309.45

GIS Consortium
 FY2026 (01/01/2026-12/31/2026) Financial Report
 Fund 8850

REVENUE	Budgeted (Original)	Budgeted (Amended)	Actual YTD 03/31/2026	Actual % of Budget	Unrealized Balance
Budgeted Local Government					
Champaign County	\$361,506.00	\$361,506.00	\$0.00	0%	\$361,506.00
City of Champaign	\$87,819.00	\$87,819.00	\$0.00	0%	\$87,819.00
City of Urbana	\$43,416.00	\$43,416.00	\$0.00	0%	\$43,416.00
Douglas County	\$35,000.00	\$35,000.00	\$0.00	0%	\$35,000.00
Piatt County	\$40,000.00	\$40,000.00	\$0.00	0%	\$40,000.00
U-C Sanitary District	\$482.00	\$482.00	\$0.00	0%	\$482.00
University of Illinois	\$42,632.00	\$42,632.00	\$0.00	0%	\$42,632.00
Village of Mahomet	\$22,592.00	\$22,592.00	\$0.00	0%	\$22,592.00
Village of Rantoul	\$33,802.00	\$33,802.00	\$0.00	0%	\$33,802.00
Village of Savoy	\$19,420.00	\$19,420.00	\$0.00	0%	\$19,420.00
Village of St Joseph	\$10,452.00	\$10,452.00	\$0.00	0%	\$10,452.00
Local Government Total	\$697,121.00	\$697,121.00	\$0.00	0%	\$697,121.00
Local Government Reimbursement	\$18,993.00	\$18,993.00	\$0.00	0%	\$18,993.00
Charges for Services	\$68,000.00	\$68,000.00	\$0.00	0%	\$68,000.00
Investment Interest	\$15,500.00	\$15,500.00	\$457.37	3%	\$15,042.63
Maps & Data Sales	\$12,500.00	\$12,500.00	\$735.00	6%	\$11,765.00
Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	0%	\$0.00
Interfund Transfers	\$60,500.00	\$60,500.00	\$0.00	0%	\$60,500.00
REVENUE TOTAL	\$872,614.00	\$872,614.00	\$1,192.37	0%	\$871,421.63
EXPENDITURE					
Personnel					
Salaries & Wages	\$453,796.00	\$453,796.00	\$90,555.85	20%	\$363,240.15
Fringe Benefits	\$140,625.00	\$140,625.00	\$28,322.04	20%	\$112,302.96
Personnel Total	\$594,421.00	\$594,421.00	\$118,877.89	20%	\$475,543.11
Commodities	\$7,200.00	\$7,200.00	\$140.49	2%	\$7,059.51
Services					
Audit	\$18,500.00	\$18,500.00	\$0.00	0%	\$18,500.00
Professional Services	\$202,000.00	\$202,000.00	\$0.00	0%	\$202,000.00
Job Required Travel	\$500.00	\$1,500.00	\$913.60	61%	\$586.40
Utilities	\$2,250.00	\$2,250.00	\$0.00	0%	\$2,250.00
Computer/InfoTech Services	\$9,000.00	\$9,000.00	\$0.00	0%	\$9,000.00
Telephone Service	\$800.00	\$800.00	\$207.61	26%	\$592.39
Equipment Maintenance	\$71,159.00	\$71,309.00	\$843.20	1%	\$70,465.80
Conferences & Training	\$3,000.00	\$1,850.00	\$600.00	32%	\$1,250.00
All Other Services	\$8,700.00	\$8,700.00	\$10.00	0%	\$8,690.00
Services Total	\$315,909.00	\$315,909.00	\$2,574.41	1%	\$313,334.59
Capital	\$28,000.00	\$28,000.00	\$0.00	0%	\$28,000.00
Transfer to County Fund	\$0.00	\$0.00	\$0.00	0%	\$0.00
Interdepartment Transfers	\$60,500.00	\$60,500.00	\$0.00	0%	\$60,500.00
EXPENDITURE TOTAL	\$1,006,030.00	\$1,006,030.00	\$121,592.79	12%	\$884,437.21



Champaign County
 City of Champaign
 City of Urbana
 University of Illinois
 Village of Rantoul
 Village of Mahomet
 Village of Savoy
 Village of St Joseph

To: CCGISC Policy Committee
 From: Leanne Brehob-Riley, GIS Director
 Date: April 17, 2026
 Re: Ortho/Oblique Imagery Fee Schedule Update

Request

Acknowledgement / Approval of the updated Ortho/Oblique Imagery Fee Schedule.

Background

The CCGISC / EagleView Ortho and Oblique Imagery Contract was fully executed on December 30, 2025. A copy of the contract is found on the CCGISC website –

https://www.ccgisc.org/AdminDocs/OrthoOblique2026_2029_EagleView_Executed.pdf

The total cost of this 6-year contract is \$744,092.11, which is \$9,087.90 less than the quoted cost of \$753,180.00. The cost reduction is a result of the Parkland College Department of Land Surveying Applied Science & Technologies agreeing to complete the survey work. The only cost to CCGISC will be to reimburse the Parkland College Program Director of the Land Surveying Applied Science & Technologies Department for painting supplies and travel (gasoline) anticipated to be approximately \$300 per acquisition year (2026 and 2029). These costs are not included in the updated fee schedule and will be directly absorbed by the CCGISC budget.

The updated member agency ortho-assessments for the next 6-years are listed in last column of the table below. The first installment shall be invoiced in July of 2026. As previously approved, the annual assessment considers the existing ortho-imagery reserves provided by each agency at the end of FY2025.

CCGIS Member Agency	TOTAL ACQUISITION COSTS <i>2 acquisitions over 6-years 3-inch oblique and certified ortho</i>	CHANGE FINDER COSTS	Non-Certified Ortho Imagery <i>off-years</i>	AGENCY COST	ANNUAL AGENCY COST <i>(Agency Cost / 6)</i>	Ortho Imagery RESERVE FUNDS <i>End of FY2025</i>	TOTAL AGENCY COST LESS RESERVES	TOTAL ANNUAL AGENCY COST LESS RESERVES <i>(Total Agency Cost Less Reserves / 6)</i>
Champaign County	\$ 304,026.06	\$ 120,440.00	\$ -	\$ 424,466.06	\$ 70,744.34	\$ 46,471.51	\$ 377,994.55	\$ 62,999.09
City of Champaign	\$ 113,624.35	\$ -	\$ 15,600.00	\$ 129,224.35	\$ 21,537.39	\$ 23,246.40	\$ 105,977.95	\$ 17,662.99
City of Urbana	\$ 55,864.19	\$ -	\$ -	\$ 55,864.19	\$ 9,310.70	\$ 11,836.97	\$ 44,027.22	\$ 7,337.87
Village of Rantoul	\$ 25,835.03	\$ -	\$ -	\$ 25,835.03	\$ 4,305.84	\$ 3,949.44	\$ 21,885.59	\$ 3,647.60
Village of Mahomet	\$ 22,445.26	\$ -	\$ -	\$ 22,445.26	\$ 3,740.88	\$ 4,544.63	\$ 17,900.63	\$ 2,983.44
Village of Savoy	\$ 21,774.97	\$ -	\$ -	\$ 21,774.97	\$ 3,629.16	\$ 4,439.86	\$ 17,335.11	\$ 2,889.18
University of Illinois	\$ 55,462.01	\$ -	\$ -	\$ 55,462.01	\$ 9,243.67	\$ 11,487.25	\$ 43,974.76	\$ 7,329.13
Village of St Joseph	\$ 9,020.24	\$ -	\$ -	\$ 9,020.24	\$ 1,503.37	\$ 1,413.00	\$ 7,607.24	\$ 1,267.87
Totals	\$ 608,052.11	\$ 120,440.00	\$ 15,600.00	\$ 744,092.11	\$ 124,015.35	\$ 107,389.06	\$ 636,703.05	\$ 106,117.18
						\$744,092.11		

Of note and as a matter of record, the Village of Rantoul and Champaign County ortho-assessment pre-payments are one year behind. Because **only** the reserves currently collected for each agency are considered as an annual discount in the calculations, the equivalent of the total amount owned in pre-payments by the Village of Rantoul and Champaign County shall be indirectly collected by the end of year six (6).



Champaign County
City of Champaign
City of Urbana
University of Illinois
Village of Rantoul
Village of Mahomet
Village of Savoy
Village of St Joseph

To: CCGISC Policy Committee
From: Leanne Brehob-Riley, GIS Director
Date: April 17, 2026
Re: Fiscal Year 2026 Budget Adjustment

FISCAL YEAR (FY) 2026 BUDGET ADJUSTMENT

A budget adjustment is necessary for fiscal year (FY) 2026. Details are provided below. It is requested this adjustment be approved as provided.

The CCGISC FY2024 external audit was not expensed by Clifton Larson Allen (CLA) in FY2025 because the County was unable to supply CLA with the required financial materials to start the audit. These materials have since been supplied to CLA and the CCGISC FY2024 audit will be finalized and expensed in FY2026. The ability to pay for this service in FY2026 requires an increased expense appropriation of \$6,220.

EXPENDITURE ADJUSTMENT

Line Item	Project String	Description	Expenditure Increase
8850-00-0251d-00-111-00-000-0000-502001	CCGIS-GIS_Servcs-Audit	Audit Services	\$6,220.00
TOTAL Expenditure Increase			\$6,220.00



Champaign County
 City of Champaign
 City of Urbana
 University of Illinois
 Village of Rantoul
 Village of Mahomet
 Village of Savoy
 Village of St. Joseph

2026 Work Plan Status Report – Quarter 1

Task	Status
2026 Initiatives	
Create Metadata	
1 Manual population of layer specific information in CCGISV, CCGISR, ccgisHistoric; document metadata workflows related to template script and on-going maintenance	In progress ~35% Complete; anticipated completions Q3 of 2026
CCGIS Website	
2 Overhaul CCGISC website; implement responsive design	deferred to 2027
Addressing Website	
3 Correct issues (identify tool, handle UIUC building code duplicate addresses) & cosmetic updates (render correctly in different browsers)	anticipated completion end of 2026
Address Schema Changes	
4 Remove Address Number Suffix from Main Address Table i.e. 102A Main Street. Main Address to be 102 Main Street	in progress
Devnet Quality Control Script	
5 Create Devnet Quality Control Script that checks for data entry inconsistencies; this impacts the Consortium as entry errors may create problems for views. It is also to limit the distribution of bad data. <i>Examples:</i> Document numbers, dates, etc.	anticipated completion Q2 of 2026
Drainage District Mapping	
6 Migrate Drainage District Map to a parcel based map; add acreage and assessment value fields	Complete
ROW Document Search	
7 Locate ROW documents (1980 & prior) and add to TaxParcel ROW layer	located 1928-1975 (towns, City of Champaign); currently working on County; mapping located docs as time allows; total project timeline 3-4 years
Ongoing Tasks	
Drainage District - Newly Filed Drainage Assessment Orders	
1 Populate acreage, assessment and PIN as listed on drainage roll. This is only being done for newly filed drainage assessment rolls	Acreage and assessment value added for the two drainage rolls filed in 2025 and one from 2022; still need to add roll PIN as attribute and populate values as appropriate.
2 Drainage District QC	Develop additional QC tasks to maintain acreage and assessment for parcel splits/combos. This requires cooperation with the County Clerk's office. Anticipated Completion Q2 of 2026
2026 Contracts/ Service Tasks	
A. Piatt County	on going - general GIS tasks
B. Village of Mahomet	on going - general GIS tasks
C. City of Champaign	on going - general GIS tasks
D. Urbana Champaign Sanitary District	on going - general GIS tasks
E. METCAD	on going - general GIS tasks
F. Douglas County	on going - general GIS tasks
E. City of Urbana	on going - general GIS tasks
G. Vermilion County 911	on going - general GIS tasks

*Status updates found in **bold***