



GIS Policy Committee

MINUTES – Approved as Distributed on July 18, 2025

DATE: Friday, April 25, 2025
TIME: 11:00 am
PLACE: Brookens Administrative Center
1776 E. Washington St.
Urbana, Illinois

Consortium Member Agencies	Present	Absent
Champaign		Mark Toalson
Urbana	Tim Cowan	
Rantoul		Jake McCoy
Champaign County	M.C. Neal	
UIUC	Chad Kupferschmid	
Mahomet	Abby Heckman	
Savoy	Christopher Walton	
St. Joseph		Joe Hackney

Others: None

CCGIS Staff: Leanne Brehob-Riley (Director)

MINUTES

I. Call to Order

Ms. Heckman called the meeting to order at 11:10 a.m.

II. Roll Call

Roll call was taken by written record and a quorum was declared present.

III. Approval of Agenda

MOTION by Mr. Walton to approve the agenda; seconded by Mr. Cowan. Upon voice vote, the **MOTION CARRIED** unanimously.

IV. Public Participation

There was no public participation.

V. Approval of Minutes

A. October 18, 2024, Meeting

MOTION by Mr. Neal to approve the October 18, 2024, minutes as distributed; seconded by Mr. Kupferschmid. Upon voice vote, the **MOTION CARRIED** unanimously.

VI. Financial Statements

A. FY2024 – 1/1/2024 through 09/30/2024

Ms. Brehob-Riley stated the financial statements are not final, however there are not any anticipated changes. Revenues exceed budgeted amounts. This is due to increased Technical Services from the Vermillion County NG-911 contract and University FY2023 assessments received in FY2024.

B. FY2025 – 1/1/2025 through 3/30/2025

There is not any reported revenue; payment for invoices sent in early March have yet to be posted. Member assessments are not collected from the member agencies until late July/early August.

MOTION by Mr. Walton to approve the Financial Statement; seconded by Mr. Cowan. Upon voice vote, the **MOTION CARRIED** unanimously.

C. FY2023 Audit

Ms. Brehob-Riley explained that while the County audit had findings, none of them were directly related to the Administration of CCGISC. She also stated that the Governance Letter reports immaterial misstatements about Other Post-Employment Benefits (OPEB) because the County and external auditor do not separately report OPEB for CCGISC.

Mr. Walton stated that while the County is doing the best they can, immaterial misstatements on an audit is unacceptable for an organization that works to be fiscally responsible. It makes it appear as if CCGISC is doing something inappropriate when they are not. He is willing to voice concern about this for the CCGISC staff. The County needs to understand these statements have a potential impact on the ability for CCGISC to retain business or seek new business.

MOTION by Mr. Walton to approve the FY2023 Audit; seconded by Mr. Cowan. Upon voice vote, the **MOTION CARRIED** unanimously.

VII. Business Items

A. Semi Annual Review of Closed Meeting Sessions

Ms. Brehob-Riley stated that to date, the only closed session meeting held by the CCGISC Policy Committee was on July 19th, 2013, to discuss staff salaries. Per County guidelines, the minutes are to remain closed for 10 years or until the staff are no longer employed. These conditions are not both met so it is requested they remain closed.

MOTION by Mr. Walton to approve the Semi-Annual Review of Closed Meeting Sessions; seconded by Mr. Cowan. Upon roll call vote, the **MOTION CARRIED** unanimously.

B. Approval of Updates to Appendix A of the CCGISC Rules and Procedures

Ms. Brehob-Riley stated the CCGISC Paid Leave Policy for the Paid Leave for All Workers Act (PLAWA) needs to be inclusive and explicitly state it is applicable to all employment types (full-time, part-time and temporary). To accomplish this, a single sentence was added to the Policy.

Mr. Walton inquired if CCGISC employees time off was being front loaded or accrued over time and if this was made necessary by the County's Legal department. Ms. Brehob-Riley stated that staff time off is accrued, and this change was required by legal staff.

MOTION by Mr. Cowan to approve the Approval of Updates to Appendix A of the CCGISC Rules and Procedures; seconded by Mr. Walton. Upon roll call vote, the **MOTION CARRIED** unanimously.

C. 2026 Ortho Acquisition & Oblique Imagery Discussion

Ms. Brehob-Riley stated that 2026 is an acquisition year. She then mentioned that a number of County departments met with EagleView and the County is open to seriously discussing the acquisition of oblique imagery if it is of interest of the other CCGISC member agencies.

Discussion followed. Mr. Cowan stated that from Urbana's standpoint it would depend on cost and would require a discussion with Community Development since they would be using it the most. Mr. Kupferschmid echoed Mr. Cowan's view.

Mr. Kupferschmid inquired if an estimate was provided from EagleView. Ms. Brehob-Riley stated she planned to provide cost estimates prior to the meeting but is waiting on additional information from EagleView. Based on preliminary costs she anticipates an \$8,000/year increase for the University. She then stated the largest financial impacts would be to City of Champaign and the County. Currently, the City of Champaign independently acquires oblique imagery from EagleView. Their costs would need to be comparable to what they currently pay. If there is initial interest from this group, final estimates will be pursued and provided at the next meeting. It may be of interest for both the Policy Committee members and the decision makers from the member agencies to take part in the conversation.

Mr. Cowan suggested it may be beneficial to reach out to the higher ups directly rather than putting them on the spot in a meeting so that more honest conversations can be had on a one-on-one basis. Mr. Walton stated Savoy's Building Safety Division would use oblique imagery. Ms. Brehob-Riley noted that oblique imagery would be helpful though not critical for CCGISC staff, but there has been interest from METCAD, the County Assessment office and the several Townships.

Ms. Heckman inquired if the fees would be due before May 1st of 2026, considering Mahomet and some of the other agencies have a different fiscal year than the County. Ms. Brehob-Riley stated that the fees would be due after EagleView acquires the imagery, so there is some flexibility. A final decision on this matter needs to be made no later than September.

Mr. Walton inquired if the Assessment office is willing to help cover the cost for the smaller municipalities that may not have the funding. Ms. Brehob-Riley stated that County portion is already 50% of the acquisition costs. If the member agencies express interest, the County would likely start reaching out to interested agencies to obtain additional financial support however, the imagery and viewing tools could be provided free of charge to any governmental agency within Champaign County.

Ms. Brehob-Riley stated that she will acquire final cost estimates from EagleView and initiate additional conversations.

D. GIS Director's Report

1. ESRI Licensing Structure

Ms. Brehob-Riley stated that ESRI is moving from concurrent use licensing to subscription based named user licensing. This change comes with some seemingly significant cost increases. Some additional clarification is needed from ESRI, but once all is understood an email will be sent to impacted member agencies. Changes will go into effect when the current maintenance cycle ends in April 2026.

Mr. Walton inquired about the Local Government Subscription. Ms. Brehob-Riley responded that an ESRI Enterprise License Agreement (ELA) for the Consortium/County would cost approximately \$175,000. ESRI bases the cost of County license agreements on population. They do not take into consideration the fact that Champaign and Urbana, where the bulk of the population resides, each have an ELA with ESRI.

Mr. Walton stated that it may be a good strategy to continue to push ESRI to use the unincorporated areas as a pricing model. Ms. Brehob-Riley stated she has had numerous conversations with ESRI through the years but will continue to press the issue.

2. Base Station

On Friday May 30th the Base Station will be down as the University upgrades the reference receiver, geodetic antenna, radio, and radio antenna.

3. Address Schema and Website

The primary focus of the CCGISC programmer will be shifted to altering the Address relational database schema and overhauling the Addressing website. This is a large undertaking that will not be complete until next year. Work on the interface will begin after the schema updates are complete. The general plan is to separate the Addressing Interface from the Public Interactive Map. This will allow us to simplify and modernize the site; the current interface is 10 years old. Meetings will eventually be held to obtain agency input related to the functionality of the interface. A comprehensive review of the addressing standards will also occur as part of this project.

4. Subnet Migration

Ms. Brehob-Riley stated they are still working with County IT to migrate CCGISC virtual machines to the Bennett Center subnet. The last phase of this project is the migration of the ArcGIS Enterprise Servers. It is anticipated this will occur over a weekend sometime in the next month or so. During the migration, the servers, services, maps, and apps will not be accessible. Once a date is set, an email will be forwarded to the member agencies.

5. CCGISC Historic

CCGISC staff continues to work on cleaning up and streamlining the data found in CCGISC Historic Enterprise Geodatabase. This database contains parcel layers and corresponding tax system data going back to 2008. Once finalized, a reference guide will be created and added to the CCGISC website. This project should be complete prior to the end of the year.

149 **6. Parcel Genealogy**
150 This has been a multi-year project and is nearing completion. CCGISC staff are preparing
151 the data for review by the Assessment Office. Once reviewed, the data will be provided
152 to the Tax System vendor for import. Currently the tax system only includes genealogy
153 information from 2018 forward.

154 CCGISC staff will create a document that describes the project process, workflows, and
155 assumptions. Once complete it will be posted to the CCGISC website for reference.

156 It is anticipated this project should be fully complete late this year or early next year.

157 **7. Move to County Plaza**

158 CCGISC is scheduled to move to the Bennett Center on Friday, May 2nd. The office will be
159 open but will only be able to respond to critical emails during the move. CCGISC hopes to
160 have an open house once settled into the new space.

161 **MOTION** to accept and place the GIS Director's Report on file was made by Mr. Cowan
162 and seconded by Mr. Walton. Upon voice vote, the **MOTION CARRIED** unanimously.

163
164 Seeing there was no other business, Ms. Heckman adjourned the meeting at 11:49 a.m.