



# GIS Policy Committee

**MINUTES – APPROVED AS DISTRIBUTED ON OCTOBER 18, 2019**

**DATE:** Friday, July 12, 2019  
**TIME:** 11:00 am  
**PLACE:** Lyle Shield’s Meeting Room  
 Brookens Administrative Center  
 1776 E. Washington St.  
 Urbana, Illinois

Consortium Member Agencies	Present	Absent
Champaign	Mark Toalson (Chair)	
Urbana	Sanford Hess	
Rantoul	Greg Hazel	
Champaign County	Andy Rhodes (Vice Chair)	
UIUC	Chad Kupferschmid (alternate)	
Mahomet	Patrick Brown (alternate)	
Savoy		Levi Kopmann

**Others:** None  
**CCGIS Staff:** Leanne Brehob-Riley (Director), Rita Kincheloe (Recording Secretary)

**MINUTES**

**I. Call to Order**

Mr. Toalson called the meeting to order at 11:17 a.m.

**II. Roll Call**

Roll call was taken by written record and a quorum was declared present. A super-quorum was present when Mr. Brown arrived at 11:30 a.m.

**III. Approval of Agenda**

**MOTION** by Mr. Rhodes to approve the agenda as distributed; second by Mr. Hess. Upon vote, the **MOTION CARRIED** unanimously.

**IV. Approval of Minutes**

*A. April 26, 2019 Regular Meeting*

**MOTION** by Mr. Hess to approve the April 26, 2019 minutes as distributed; second by Mr. Hazel. Upon vote, the **MOTION CARRIED** unanimously.

30 **V. Financial Statements**

31 *A. FY2019 – 1/1/18 through 6/30/19*

32 Ms. Riley noted that expenditures are ahead of revenue. Member fee invoices will be forwarded  
33 to the member agencies next week. The Douglas County project is near completion which will  
34 bring in revenue of \$15,000. An additional \$1,200 in date sales is not reflected in June financial  
35 statements. Based on projections, the financial outlook is good and total fund revenue is  
36 anticipated to be ahead of expenditures.

37 **MOTION** by Mr. Rhodes to put these reports on record; second by Mr. Hess. Upon vote, the  
38 **MOTION CARRIED** unanimously.

39 **VI. Business Items**

40 *A. Approval of GPS Base Station Agreements*

41 **1. CCGISC / University Cost Share Memorandum of Understanding**

42 The CCGISC / University Cost Share Memorandum of Understanding is between the  
43 University and CCGISC and extends the 2013-2019 agreement for an additional 5 years. As  
44 with the previous agreement, there is some inherent risk as the University claims sovereign  
45 immunity. The University has agreed not to increase fees this term, but they will increase  
46 fees in 2024.

47 **2. Base Station Intergovernmental Agreement**

48 Ms. Riley explained that this agreement is between each of the participating agencies and  
49 CCGISC and allows CCGISC to collect funds needed to pay the University. CCGISC will not move  
50 forward with the Cost Share agreement with the University until the IGA is fully executed. Each  
51 agency has reviewed the agreement. Ms. Riley will forward the Intergovernmental Agreement  
52 to agencies for approval.

53 **MOTION** by Mr. Hess to approve the Agreement and to move forward and gain approval from  
54 respective entities; second by Mr. Kuperschmid. Upon vote, the **MOTION CARRIED** unanimously.

55 *B. Presentation of the FY2020 Budget for Approval*

56 Ms. Brehob-Riley explained the Capital and Technology Plan projects the annual technology costs  
57 for a 5-year period. The presented plan proposes \$65,000 be allocated to the Capital and  
58 Technology department in FY2020. The anticipated capital and technology expenditures can be  
59 funded for the next 5 years with the payback period of 4.97 years. Mr. Hess suggested the  
60 movement of additional funds to the Capital and Technology department may be prudent. Ms.  
61 Riley stated that she anticipates revenues in the FY2019 Operations department to exceed  
62 expenditures. Should this be the case, the Committee could choose to transfer funds from the  
63 Operations department to the Capital and Technology department.

64 Ms. Brehob-Riley reviewed the FY2020 Work Plan and Report. She noted the 3-year budgetary  
65 projections include also 2.5% increases for FY2021 and FY2022. Without these increases, the  
66 Consortium will experience a deficient budget in coming years however; approval of the presented  
67 Work Plan and Report does not mean the Committee is approving the future increasing.

68 **MOTION** by Mr. Hess to approve the FY2020 Budget. Second by Mr. Hazel. Upon vote, the  
69 **MOTION CARRIED** unanimously.  
70

71 C. *Discussion of Map and Data Sales Analysis*

72 At the April 2019 meeting, Mr. Toalson and Mr. Hess requested additional information on Map  
73 and Data Sales. Ms. Riley prepared and reviewed a summary of total data sales by category from  
74 2006 through YTD 2019. The majority of sales from data is vector, vector with attributes,  
75 topographic, and ortho-photography.

76 D. *GIS Director's Report*

77 1. **LIDAR**

78 Ms. Riley mentioned there was some confusion by the USGS and vendor regarding the  
79 deliverables for Champaign County. The task order did not clearly state the QL1  
80 acquisition and the QL2 acquisition were to be separate deliverables. The issue has  
81 been resolved and original task order was modified appropriately.

82 2. **METCAD NG-911**

83 The METCAD NG-911 GIS grant has not yet been officially approved. Upon approved  
84 CCGISC will begin working on the project.

85 3. **DEVNET**

86 Parcel mapping has not begun, staff is waiting on DEVNET to work out some bugs in the  
87 interface.

88 4. **LUCA**

89 Feedback from LUCA should be supplied in August or September. CCGISC staff will  
90 review the feedback and appeal as needed.

91 5. **Orthophotography**

92 2020 is an acquisition year. An orthophotography RFP will be prepared and distributed  
93 this fall.

94 **VII. Adjournment**

95 **MOTION** to adjourn by Mr. Hazel; second by Mr. Kupferschmid. Upon vote, the **MOTION CARRIED**  
96 unanimously.

97 Mr. Toalson adjourned the meeting at 11:58 a.m.