



GIS Policy Committee

MINUTES – APPROVED AS DISTRIBUTED ON OCTOBER 19, 2018

DATE: Friday, July 20, 2018
TIME: 11:00 am
PLACE: Lyle Shields Meeting Room
 Brookens Administrative Center
 1776 E. Washington St.
 Urbana, Illinois

Consortium Agencies	Member	Present	Absent
Champaign		Mark Toalson (Chair)	
Urbana		Sanford Hess	
Rantoul		Greg Hazel	
Champaign County		Andy Rhodes (Vice-Chair)	
UIUC		Chad Kupferschmid	
Mahomet		Kelly Pfeifer	
Savoy		Levi Kopmann	

Others: Jake McCoy (Rantoul)
CCGIS Staff: Leanne Brehob-Riley (Director), Tammy Asplund (Recording Secretary)

MINUTES

I. Call to Order

Mr. Toalson called the meeting to order at 11:03 a.m.

II. Roll Call

Roll call was taken by written record and a quorum was declared present.

III. Approval of Agenda

MOTION by Mr. Hazel to approve the agenda as distributed; second by Mr. Hess. Upon vote, the **MOTION CARRIED** unanimously.

IV. Approval of Minutes

A. *April 20, 2018 Regular Meeting*

MOTION by Mr. Hess to approve the April 20, 2018 minutes as amended; second by Mr. Hazel. Upon vote, the **MOTION CARRIED** unanimously.

Mr. Rhodes requested the word “said” be added to line 39 on page 2.

V. Financial Statements

A. *FY2018– 1/1/18 through 06/30/18*

Ms. Brehob-Riley stated she will begin invoicing member agencies next week. She noted the County pays quarterly rather than yearly. While the County’s second quarter payment was received it, the payment was not yet posted to the June financials.

1 **MOTION** by Mr. Hazel to accept and put these reports on file; seconded by Mr. Hess. Upon vote, the **MOTION**
2 **CARRIED** unanimously.
3

4 **VI. Business Items**

5 *A. Presentation of the FY2019 Budget for Approval*

6 Ms. Brehob-Riley handed out a revised FY2019 Capital and Technology Improvement Plan. She explained
7 the change, requested by Mr. Hess, on page three. According to Ms. Brehob-Riley, the intention is to clarify
8 the language related to prioritizing.
9

10 Ms. Brehob-Riley reviewed the FY2019 Work Plan and Report. She noted the 3-year budgetary projections
11 include 2.5% increases for FY2020 and FY2021. Without the future increases, the Consortium will experience
12 a deficient budget in coming years however; approval of the presented Work Plan and Report does not mean
13 the Committee is approving the future increasing. Ms. Brehob-Riley commented that the decrease to the
14 benefit line item is primarily due to the decrease in the IMRF employer contribution.
15

16 Ms. Brehob-Riley noted the Savoy membership assessment does not include a per capita adjustment based
17 on the most recent Special Census.
18

19 **MOTION** by Ms. Pfeifer to accept the work plan and budget based on the addition of the per capita adjustment for
20 the Village of Savoy; seconded by Mr. Hess. Upon vote, the **MOTION CARRIED** unanimously.
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22 *B. CCGISC Director's Report*

23
24 • IGA

25 Ms. Brehob-Riley submitted the Intergovernmental Agreement to the State's Attorney's office for a
26 comprehensive review. She hopes to have it prior to the October Policy meeting.
27

28 • Work Plan Status

29 Ms. Brehob-Riley stated status changes are indicated with bold font. She explained that the report
30 includes a number of completion date delays due to the transition to the Parcel Fabric, loss of an
31 employee, LUCA initiative, Sanitary Sewer project and, assistance provided to the City of Urbana for
32 the Lucity work order system. She also anticipates a hectic second half of 2018 with the
33 implementation of Microsoft Azure and ArcGIS Portal, new employee training, and the purchase of at
34 least on new server. Mr. Hess commended the department for its help on the Urbana work order
35 system.
36

37 • Sanitary Sewer

38 Ms. Brehob-Riley stated GIS provided each agency with error reports on March 26, 2018 and a follow
39 up on June 20, 2018. Ms. Brehob-Riley expects Innovyze to train the participating agencies on the
40 modeling software sometime this fall.
41

42 • Parcel Genealogy

43 Ms. Brehob-Riley commented the web-based tool is available for use.
44

45 • Parcel Fabric

46 Ms. Brehob-Riley noted GIS is finalizing transition tasks. She anticipates additional workflow changes
47 will be necessary once the transition is complete.
48

49 • LUCA

50 Ms. Brehob-Riley stated she submitted the information on June 15, 2018. CCGISC returned a total
51 28,664 to the Census Bureau for correction, addition, or deletion. She reviewed the next steps,
52 including the U.S. Census Bureau New Construction Program slated to begin in the spring of 2019.

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- Lidar
Ms. Brehob-Riley organized a LiDAR presentation on June 26, 2018. At the presentation, ISGS staff reviewed LiDAR uses, specifications, and possible purchase options. According to Ms. Brehob-Riley, FEMA categorized Champaign County as a priority acquisition area. Should FEMA move forward with the acquisition, there might be a “buy-up” opportunity - member agencies request additional specifications in return for funding assistance.
- HAZUS
Ms. Brehob-Riley noted the Regional Planning Commission (RPC) plans to update the Hazardous Mitigation Plan in fall 2019. RPC plans to contract with CCGISC for the modeling/mapping portion of the update.
- Community Outreach
Ms. Brehob-Riley met with Douglas County on May 17, 2018. Another meeting is tentatively scheduled for August 15th.

VII. Adjournment

Mr. Toalson adjourned the meeting at 11:45 a.m.