



Meeting Announcement

GIS POLICY COMMITTEE

Friday, April 21, 2017 at 11:00am

LYLE SHIELDS MEETING ROOM

1776 E. Washington Street, Urbana, IL

COMMITTEE MEMBERS

Sanford Hess – Chair

Mark Toalson – Vice Chair

James Sims

Pete Passarelli

Rick Snider

Kelly Pfeifer

Levi Kopmann

AGENDA

- I. **Call to Order**
- II. **Roll Call – Sign-in Sheet**
- III. **Approval of Agenda**
- IV. **Approval of Minutes**
 - A. *January 6, 2017 Regular Meeting*
- V. **Financial Statements**
 - A. *FY2016 – 1/1/2016 through 12/31/2016*
 - B. *FY2017 – 1/1/2017 through 03/31/2017*
- VI. **Business Items**
 - A. *Approval of CCGISC Digital Data Policy Updates*
 - B. *GIS Director's Report*
- VII. **Adjournment**



GIS Policy Committee

4 **MINUTES – SUBJECT TO APPROVAL**

5 **DATE:** Friday, January 6, 2017
 6 **TIME:** 11:00 am
 7 **PLACE:** Lyle Shield’s Meeting Room
 8 Brookens Administrative Center
 9 1776 E. Washington St.
 10 Urbana, Illinois

Consortium Member Agencies	Present	Absent
Champaign	Roger Diercks (Alternate)	Mark Toalson (Vice Chair)
Urbana	Sanford Hess (Chair)	
Rantoul	Pete Passarelli	
Champaign County	Rick Snider	
UIUC	Jim Sims	
Mahomet	Kelly Pfeifer	
Savoy		Levi Kopmann

12 **Others:** None
 13 **CCGIS Staff:** Leanne Brehob-Riley (Director), Tammy Asplund (Recording Secretary)

14 **MINUTES**

15 **I. Call to Order**

16 Mr. Hess as Chair called the meeting to order at 11:04 a.m.

17 **II. Roll Call**

18 Roll call was taken by written record and a quorum was declared present.

19 **III. Approval of Agenda**

20 As Chair, Mr. Hess approved the agenda as distributed. Upon vote, the agenda was approved unanimously.

21 **IV. Approval of Minutes**

22 A. *October 21, 2016 Regular Meeting*

23 **MOTION** by Mr. Snider to approve the minutes as distributed; seconded by Mr. Passarelli. Upon vote,
 24 the **MOTION CARRIED** unanimously.

25 **V. Financial Statements**

26 A. *FY2016 – 1/1/16 through 11/30/16*

27 Ms. Riley noted that incorrectly reported funds from Mahomet and Rantoul will be reflected correctly in the
 28 December financial statements.

29 **MOTION** by Mr. Sims to put these reports on record; seconded by Mr. Snider. Upon vote, the
 30 **MOTION CARRIED** unanimously.

1 **VI. Business Items**

2 *A. Approval to Award Ortho-Imagery Acquisition Contract*

3 Ms. Riley reported that seven responses to the RFP were received. Ms. Riley reviewed the process the
4 technical representatives used to analyze the responses and make the recommendation. The technical
5 representatives recommended Kucera even though the Surdex bid was lower. The technical
6 representatives were not satisfied with the approach Surdex proposed to reduce and/or eliminate building
7 lean and preferred the use of a frame-based camera to the proposed push-broom camera. In addition,
8 technical representatives who previously worked with Surdex had concerns regarding the quality of their
9 final deliverables.

10
11 It was requested that Ms. Riley revise the memo provided to the CCGISC Policy Committee to include the
12 rationale of the technical representatives.

13
14 **MOTION** by Ms. Pfeifer to approve Kucera for the project, with a budget not to exceed \$76,500; second by Mr.
15 Snider. Upon vote, the **MOTION CARRIED** unanimously.

16
17 *B. GIS Director's Report*

18
19 • GIS Server Upgrade

20 Ms. Riley reported that all the planned CCGISC server upgrades are complete.

21
22 • Parcel Fabric Training

23 Ms. Riley noted the GIS staff received a full day of training from a company called Cloudpoint
24 Geographics. If all goes well, migration is planned for early 2018. According to Ms. Riley, the Parcel
25 Fabric is an ESRI Data Model that allows for simultaneous editing of layers within the model. In
26 addition, the Parcel Fabric can be used to track parcel history.

27
28 • Community Outreach

29 GIS helped to plan and participated in the annual U of I GIS Event in November 2016. Ms. Riley
30 commented there were approximately 300 attendees. In an effort to obtain new contracts, Ms. Riley
31 is working on a flyer to distribute to municipalities, counties and, other private and public entities
32 that may benefit from CCGISC services. She hopes to complete this flyer by the end of first quarter of
33 2017.

34
35 • UCSD

36 Ms. Riley reported a potential project regarding the purchase of modeling software. She does not
37 anticipate it will require additional staff.

38
39 • Base Station

40 Ms. Riley provided an update on a meeting held on Tuesday, October 25, 2016 to discuss the
41 continuation of base station agreement. CCGISC and the University of Illinois participate in an
42 agreement to maintain the CORS base station. The University purchases and maintains the
43 equipment while CCGISC pays an annual stipend collected from the four participating member
44 agencies – City of Champaign, City of Urbana, Village of Savoy, and Champaign County. The current
45 agreement term ends in 2018. According to Ms. Riley, agreements typically run for 5 years; the next
46 agreement term would be from 2019 through 2023. All but Champaign County have agreed to
47 continue participation in the next agreement.

48
49 **VII. Adjournment**

50 Mr. Hess adjourned the meeting at 11:50 a.m.

GIS Consortium
 FY2016 (01/01/2016-12/31/2016) Financial Report
 Fund 850

REVENUE	Budgeted	Actual YTD 12/31/2016	Actual % of Budget	Unrealized Balance
Budgeted Local Government				
Champaign County	\$283,155.00	\$267,280.25	94.39%	\$15,874.75
City of Champaign	\$66,378.00	\$60,504.25	91.15%	\$5,873.75
City of Urbana	\$37,819.00	\$34,485.25	91.18%	\$3,333.75
University of Illinois	\$33,611.00	\$30,595.00	91.03%	\$3,016.00
Village of Mahomet	\$14,026.00	\$12,918.64	92.10%	\$1,107.36
Village of Rantoul	\$24,023.00	\$22,318.45	92.90%	\$1,704.55
Village of Savoy	\$13,389.00	\$12,278.25	91.70%	\$1,110.75
Local Government Total	\$472,401.00	\$440,380.09	93.22%	\$32,020.91
Local Government Reimbursement	\$14,200.00	\$14,200.00	100.00%	\$0.00
Charges for Services	\$54,000.00	\$44,562.11	82.52%	\$9,437.89
Investment Interest	\$100.00	\$401.10	401.10%	- \$301.10
Maps & Data Sales	\$12,500.00	\$11,720.03	93.76%	\$779.97
REVENUE TOTAL	\$553,201.00	\$511,263.33	92.42%	\$41,937.67

Budgeted Local Government Revenue Collected for Ortho-Imagery Acquisition was Transferred to Deferred Compensation

EXPENDITURE	Budgeted (Original)	Budgeted (Amended)	Actual YTD 12/31/2016	Actual % of Budget	Unencumbered Balance
Personnel					
Salaries & Wages	\$305,740.00	\$310,826.00	\$310,825.65	100.00%	\$0.35
Fringe Benefits	\$104,244.00	\$99,158.00	\$90,863.85	91.64%	\$8,294.15
Personnel Total	\$409,984.00	\$409,984.00	\$401,689.50	97.98%	\$8,294.50
Commodities	\$18,250.00	\$22,275.00	\$17,392.01	78.08%	\$4,882.99
Services					
Audit	\$8,200.00	\$8,200.00	\$8,013.93	97.73%	\$186.07
Professional Services	\$1,500.00	\$1,500.00	\$350.00	23.33%	\$1,150.00
Job Required Travel	\$750.00	\$750.00	\$338.26	45.10%	\$411.74
Utilities	\$3,000.00	\$3,000.00	\$1,828.69	60.96%	\$1,171.31
Computer/InfoTech Services	\$4,500.00	\$4,500.00	\$4,172.76	92.73%	\$327.24
Telephone Service	\$500.00	\$500.00	\$491.64	98.33%	\$8.36
Equipment Maintenance	\$44,000.00	\$39,800.00	\$37,637.80	94.57%	\$2,162.20
Conferences & Training	\$3,000.00	\$4,200.00	\$4,145.94	98.71%	\$54.06
All Other Services	\$5,260.00	\$5,845.00	\$2,127.20	36.39%	\$3,717.80
Services Total	\$70,710.00	\$68,295.00	\$59,106.22	86.55%	\$9,188.78
Capital	\$5,500.00	\$0.00	\$0.00	0.00%	\$0.00
Transfer to General County Fund	\$12,500.00	\$12,250.00	\$3,580.70	29.23%	\$8,669.30
Interdepartment Transfers	\$0.00	\$4,140.00	\$4,140.00	100.00%	\$0.00
EXPENDITURE TOTAL	\$516,944.00	\$516,944.00	\$485,908.43	94.00%	\$31,035.57

850 FUND BALANCE - 01/01/2016	Balance
<hr/> FY2016 Beginning Fund Balance (unaudited)	\$317,390.01
Reserve for Aerial Photography	- \$43,196.25
10% Restricted Reserve	- \$49,571.34
<hr/> FY2016 Remaining Unreserved Fund Balance (unaudited)	\$224,622.42

GIS Consortium
 FY2017 (01/01/2017-12/31/2017) Financial Report
 Fund 850

REVENUE	Budgeted	Actual YTD 03/31/2017	Actual % of Budget	Unrealized Balance
Budgeted Local Government				
Champaign County	\$289,808.00	\$15,875.00	5.48%	\$273,933.00
City of Champaign	\$67,861.00	\$0.00	0.00%	\$67,861.00
City of Urbana	\$38,652.00	\$0.00	0.00%	\$38,652.00
Piatt County	\$60,000.00	\$0.00	0.00%	\$60,000.00
University of Illinois	\$34,375.00	\$0.00	0.00%	\$34,375.00
Village of Mahomet	\$14,303.00	\$531.22	3.71%	\$13,771.78
Village of Rantoul	\$24,393.00	\$2,284.47	9.37%	\$22,108.53
Village of Savoy	\$13,667.00	\$0.00	0.00%	\$13,667.00
Local Government Total	\$543,059.00	\$18,690.69	3.44%	\$524,368.31
Local Government Reimbursement	\$14,200.00	\$0.00	0.00%	\$14,200.00
Charges for Services	\$57,000.00	\$10,519.17	18.45%	\$46,480.83
Investment Interest	\$200.00	\$242.99	121.50%	- \$42.99
Maps & Data Sales	\$13,500.00	\$414.18	3.07%	\$13,085.82
Interdepartment Transfers	\$58,000.00	\$0.00	0.00%	\$58,000.00
REVENUE TOTAL	\$685,959.00	\$29,867.03	4.35%	\$656,091.97

EXPENDITURE	Budgeted (Original)	Budgeted (Amended)	Actual YTD 03/31/2017	Actual % of Budget	Unencumbered Balance
Personnel					
Salaries & Wages	\$317,982.00	\$317,982.00	\$73,971.37	23.26%	\$244,010.63
Fringe Benefits	\$113,973.00	\$113,973.00	\$20,384.63	17.89%	\$93,588.37
Personnel Total	\$431,955.00	\$431,955.00	\$94,356.00	21.84%	\$337,599.00
Commodities	\$16,850.00	\$16,850.00	\$9,103.44	54.03%	\$7,746.56
Services					
Audit	\$11,200.00	\$11,200.00	\$500.00	4.46%	\$10,700.00
Professional Services	\$154,000.00	\$154,000.00	\$0.00	0.00%	\$154,000.00
Job Required Travel	\$750.00	\$750.00	\$31.03	4.14%	\$718.97
Utilities	\$2,250.00	\$2,250.00	\$150.89	6.71%	\$2,099.11
Computer/InfoTech Services	\$5,000.00	\$5,000.00	\$20.17	0.40%	\$4,979.83
Telephone Service	\$500.00	\$500.00	\$229.33	45.87%	\$270.67
Equipment Maintenance	\$37,625.00	\$37,625.00	\$91.88	0.24%	\$37,533.12
Conferences & Training	\$3,000.00	\$3,000.00	\$0.00	0.00%	\$3,000.00
All Other Services	\$4,160.00	\$4,160.00	\$550.00	13.22%	\$3,610.00
Services Total	\$218,485.00	\$218,485.00	\$1,573.30	0.72%	\$216,911.70
Capital	\$10,625.00	\$10,625.00	\$0.00	0.00%	\$10,625.00
Transfer to General County Fund	\$10,000.00	\$10,000.00	\$0.00	0.00%	\$10,000.00
Interdepartment Transfers	\$58,500.00	\$58,500.00	\$0.00	0.00%	\$58,500.00
EXPENDITURE TOTAL	\$746,415.00	\$746,415.00	\$105,032.74	14.07%	\$641,382.26

850 FUND BALANCE - 01/01/2017	Balance
FY2017 Beginning Fund Balance (unaudited)	\$381,469.12
Reserve for Aerial Photography	- \$77,780.46
10% Restricted Reserve	- \$51,126.33
FY2017 Remaining Unreserved Fund Balance (unaudited)	\$252,562.33



Champaign County
City of Champaign
City of Urbana
University of Illinois
Village of Rantoul
Village of Mahomet
Village of Savoy

To: CCGISC Policy Committee
From: Leanne Brehob-Riley, GIS Director
Date: April 21, 2017
Re: Proposed Changes to the CCGISC Digital Data Policy

The CCGISC Digital Data Policy defines terms, conditions, and procedures related to the distribution and use of CCGISC data. The Policy is periodically reviewed to be consistent with the CCGISC Intergovernmental Agreement (IGA) and proposed procedure changes. An explanation and summary of the proposed updates are provided below for your review.

CCGIS DIGITAL DATA POLICY

The updates below are a result of CCGISC custodial data distribution to University of Illinois at Urbana-Champaign faculty, staff, and students through the University's WebStore.

Section 4a

CCGIS custodial or repository data shall be made available at no cost to its members. ~~University of Illinois departments are required to execute the Digital Data Release Agreement for University of Illinois Departments found at Appendix C prior to the release of custodial or repository data.~~ CCGISC custodial data shall be made available to University of Illinois at Urbana-Champaign departments, faculty, staff, and students through the University of Illinois's Webstore upon the acceptance of the University of Illinois Click-through Data Release Agreement found at Appendix C.

Section 4d

~~Digital Data Release Agreements for the University of Illinois Departments are contingent upon University membership, termination of membership by the University will terminate all release agreements.~~

DATA LICENSE AND RELEASE AGREEMENT UPDATES

Digital Data License and Release Agreements provide provisions to protect the Consortium and its members through liability limitations, data warranty provisions, and protection of property rights. In addition, the agreements include remedies for violations. A description of the proposed agreement updates are as follows:

The University of Illinois Click-through Data Release Agreement

The Click-through Data Release Agreement replaces the Data Release Agreement for U of I Departments (*Appendix C of the current CCGISC Data Policy*). With the distribution of CCGISC custodial data to University of Illinois at Urbana-Champaign (UIUC) faculty, staff, and students through the UIUC WebStore, there is no longer a need to enter into individual data release agreements with UIUC departments.

Digital Data License Agreements

CCGIS currently utilizes the following three data license agreements:

1. **Annual Data Download Subscription Agreement:** This agreement provides annual download access to a number of CCGISC data layers and prohibits the use of the data for derived products (*Appendix M of the current CCGISC Data Policy*).
2. **Digital Data License Agreement:** This agreement provides access to individual data purchases and prohibits the use of data for derived products (*Appendix E of the current CCGISC Data Policy*).
3. **Digital Data License Agreement for Derived Products:** This agreement provides access to individual data purchases and allows the use of data in derived products at the discretion of the GIS Director (*Appendix F of the current CCGISC Data Policy*).

CCGIS does **not** have an Annual Data Download Subscription Agreement for derived products.

The provided updates 1) consolidate the non-derived Digital Data License Agreement and Annual Data Download Subscription into a single agreement and 2) incorporates annual data download subscription language to the existing Digital Data License Agreement for Derived Products. These changes reduce the number of license agreements from three to two and permits entities that use CCGISC data for derived products to purchase an annual subscription.

The proposed CCGIS Data Policy, updated Digital Data License Agreements, and the University of Illinois Click-through Data Release Agreement are found on the following pages.

The current CCGISC Digital Data Policy with all appendices* is located at:

http://www.ccgisc.org/AdminDocs/CCGISDataPolicy_Complete.pdf

** Please note, the current **Annual Data Download Subscription Agreement** is located on the last page of the CCGISC Digital Data Policy - it is not referenced as an appendix as the CCGISC Digital Data Policy language has not been updated since its approval.*



Champaign County GIS Consortium (CCGISC)

Digital Data Policy

All digital data policies shall be governed by and consistent with the Intergovernmental Agreement Providing for the creation of the Champaign County Geographic Information System Consortium (IGA).

1. Data Custodian

- a. Data Custodianship shall be defined as carrying out the responsibility to create, maintain, host, backup, archive, and distribute data to accepted CCGISC standards and practices.
- b. The CCGISC shall act as custodian for all data listed on the CCGISC Data Custodian & Repository List (*Appendix A*) accompanied by an "X" under the column heading "Custodian".
- c. The CCGISC data custodian list shall be maintained by the CCGISC Staff. Changes to the list shall be reviewed by the member agencies and approved by CCGISC Policy Committee. A copy of the list shall be available at no charge to any member agency or member of the public.

2. Data Repository

- a. Data Repository shall be defined as carrying out the responsibility to host, backup, archive, and distribute data among CCGISC members only if the data is reviewed by the member agencies and approved by the CCGISC Director.
- b. The CCGISC shall act as repository for all data listed on the CCGISC Data Custodianship & Repository List (*Appendix A*) accompanied by an "X" under the column heading "Repository".
- c. The CCGISC data repository list shall be maintained by the CCGISC staff. All changes to the list shall be reviewed by the member agencies and approved by the CCGISC Policy Committee. A copy of the list shall be available at no charge to any member agency or member of the public.
- d. Upon completion of a Data Repository Agreement (*Appendix B*), any CCGISC member may present data to be added to the Data Repository List.
- e. The CCGISC may act as data repository for data from any other individual, agency, or corporation other than a CCGISC member, as directed by a CCGISC member, or under specific agreement, only when restrictions upon redistribution of data does not prevent distribution of this data to the CCGISC members.
- f. Data hosted by the CCGISC as data repository will be distributed to non-members only at the direction of the originating agency of the data to be distributed.

3. Data Verification Responsibility

- a. Questions pertaining to the accuracy of custodial or repository data shall be directed to the entity that is identified by name in the “Verification Responsibility” column heading of Appendix A. For repository data, verification responsibility shall be the entity that responsible for the creation of the data. For custodial data, verification responsibility shall be the entity that is initially directed all questions related to data accuracy and creation.

4. Data Distribution or Disclosure to Consortium Members

- a. CCGISC custodial or repository data shall be made available at no cost to its members. CCGISC custodial data shall be made available to University of Illinois at Urbana-Champaign departments, faculty, staff, and students through the University of Illinois’s Webstore upon the acceptance of the University of Illinois Click-through Data Release Agreement found at Appendix C.
- b. Data access and availability shall meet accepted CCGISC standards and practices.
- c. Upon termination from the CCGISC and pursuant to the terms and conditions of the IGA a complete copy of CCGISC custodial data will be provided to the terminating member. All rights of ownership for the provided data shall remain with the CCGISC and membership rights, including the right to redistribute the data, are forfeited upon termination.

5. Data Distribution or Disclosure to Non-members, including Policies to Protect the Privacy of Individuals

- a. CCGISC custodial data shall be made available at no cost to non-members only 1) under specific agreement approved by the GIS Policy Committee or 2) pursuant to the execution of the Digital Data Release Agreement for **Consultants** found at Appendix D. A Digital Data Release Agreement must be initiated and approved by a CCGISC member and shall be prepared and processed by the CCGISC staff only. Additional data may be requested and provided under a previously executed Digital Data Release Agreement if the data being requested is for use with a project as described on an existing Digital Data Release Agreement.
- b. CCGISC custodial data may be made available at cost to non-members in accordance with Section 6 only upon execution of an appropriate Digital Data License Agreement - the **standard** digital data license agreement found at Appendix E or the digital data license agreement for **derived products** found at Appendix F. All Digital Data License Agreements shall be prepared and processed by the CCGISC staff only. All requests by non-members to purchase CCGISC data shall be forwarded to a CCGISC staff member.
- c. Records of data disclosure to non-members shall be maintained by the CCGISC staff. These records shall be maintained for internal review only by the CCGISC and may be released only to local law enforcement officials upon their written request.
- d. All data disclosures to non-members shall protect the privacy of individuals consistent with the Intergovernmental Agreement Providing for the Creation of the Champaign County Geographic Information System Consortium.

6. Data Sales

- a. Data may be available for purchase only upon approval of the CCGISC Policy Committee. Only data for which a cost has been determined and approved by the CCGISC Policy Committee shall be available to purchase.
- b. A data order form and price list (*Appendix G*) shall be maintained by the CCGISC staff. The list shall be reviewed by the member agencies and approved by the CCGISC Policy Committee. A copy of the list shall be available at no charge to any member agency or member of the public.
- c. Records shall be maintained of all data purchases by the CCGISC staff. These records shall be maintained by the CCGISC for internal review only by the CCGISC and may be released only to local law enforcement officials upon their written request.
- d. Prior to the release of data, all data purchases shall require 1) a completed Digital Data License Agreement that is approved by CCGISC staff and 2) full payment to CCGISC staff. CCGISC staff may determine, at its discretion, to release data with a corresponding invoice prior to the receipt of payment only to local customers that have previously demonstrated a consistent record of providing full payment in a timely manner.

7. Data Licensing

- a. All data sold through the CCGISC shall be accompanied by a Digital Data License Agreement.
- b. All Digital Data License Agreements shall contain provisions which are designed to protect the CCGISC and its members through clear limitation of liability, as well as provisions which state that there is warranty of the provided data for any purpose, protect of property rights, and include remedies for violations of the Digital Data License Agreements.
- c. It shall be standard practice for Digital Data License Agreements to contain provisions that restrict the reproduction or redistribution of products derived from CCGISC data purchases outside of the Licensee's organization without permission of the CCGISC. Permission which allows for the reproduction and redistribution of CCGISC data through a derived product may be provided to the Licensee, at the discretion of the CCGISC Director, only upon execution of the Digital Data License Agreement for derived products (*Appendix F*).
- d. A Digital Data License Agreement shall be required for each unique data purchase unless the purchasing entity has current Agency Digital Data License Agreement (*Appendix H*) on file.
- e. An Agency Digital Data License Agreement may be entered into by CCGISC and local agencies who request multiple data purchases during a calendar year. Agency licenses shall be valid for one calendar year. For Agencies holding a valid agency license, the requirement to provide a completed license agreement with each unique purchase shall be waived.

8. Freedom of Information Requests

- a. All Freedom of Information Requests for GIS data shall be addressed in accordance with the opinion of the Champaign County State's Attorney. (*Appendix I*)
- b. Freedom of Information Requests for data of which the CCGISC has not been designated as the custodian will be referred to the agency from which the requested data originated.

9. Data Security

- a. The CCGISC Director in conjunction with any CCGISC member may determine that the distribution of custodial data to a non-member poses a security risk. This determination shall be made utilizing the FGDC guidelines found at Appendix J and shall be identified with the name of the member agency/agencies responsible for classifying the data as a security risk in the "Security Risk" column heading of Appendix A. Should the CCGISC member(s) and the CCGISC Director be unable to agree, the determination to classify data as a security risk will be made by a majority vote of the CCGISC Policy Committee. Security risk data will not be available for purchase from the CCGISC. CCGISC may provide security risk data to a non-member through a Digital Data Release Agreement only upon unanimous agreement of the CCGISC Policy Committee members of the agencies responsible for classifying the data as a security risk.
- b. Any data classified as a security risk by the University of Illinois will not be supplied to University of Illinois students, faculty or staff unless approved by the Office of Campus Emergency Planning (OCEP) following the procedures outlined in Appendix K.
- c. All access to data through the Internet or an Intranet shall be through a secure connection following accepted CCGISC standards.

10. Data Archives

- a. Archive copies shall be maintained for all GIS data. Archive copies shall be stored in a safe facility. All dynamic data shall be backed up to an offsite facility daily.

11. Computer Data Access

- a. CCGISC members may place CCGISC custodial data on their website for the purpose of public viewing and printing only. CCGISC members may not place any CCGISC custodial data on their website in a way which would allow the raw data to be downloaded.
- b. If it is the intent and/or requirement of a member agency to include a disclaimer on a document that contains CCGISC custodial data, the member organization shall use the document disclaimer found in Appendix L. All viewers of a CCGISC member map application webpage that contains CCGISC custodial data must first view and acknowledge the map application disclaimer found in Appendix L.



Digital Data License Agreement

Champaign County GIS Consortium
1776 E Washington Street
Urbana, IL 61802
Phone (217) 819-3555
<http://www.ccgisc.org>

By agreeing to the terms, the user acknowledges and accepts the terms and conditions of this License Agreement.

This Agreement provides the Licensee the ability to utilize purchased Champaign County Geographic Information System Consortium ("CCGIS") data obtained through an Annual Download Subscription Purchase **OR** a One-time Data Purchase according to the terms and conditions of the this Agreement. The Annual Download Subscription Purchase provides the Licensee the ability to download the GIS data layers listed in Appendix A from a download window on the CCGISC Interactive Public Web Site ("CCIPW") at www.maps.ccgisc.org, in exchange for a fee of \$250.00. The One-time Data Purchase provides the Licensee a single copy of the GIS data in exchange for the cost of requested data layers as found on Data Request Form - <http://www.ccgisc.org/DataRequestForm.aspx>.

Terms and Conditions

DATA ACCESS TERMS

Annual Download Subscription Purchase

Access to the download site shall be enabled upon receipt of payment. Access credentials in form of a username and password will be provided to the Licensee upon receipt of payment or an account can be set-up through the CCGISC Map Store - www.ccgisc.org/MapStore.aspx. Distribution of the credentials outside the Licensee's organization or entity is expressly forbidden. Access shall be terminated by CCGISC one year from the date of the receipt of payment.

One-time Data Purchase

Upon receipt of payment, one-time data purchases shall be distributed by CCGISC to the Licensee by email or through the Internet from a provided URL link unless another media is agreed upon.

NO WARRANTY

The data files are provided "as is". There is no guarantee or warranty concerning the accuracy, adequacy, completeness, legality, reliability or usefulness of information contained in the data. This disclaimer applies to both isolated and aggregate uses of the data. **No warranty is made, either expressed or implied, as to any other matter whatsoever, including, without limitation, the condition of the product, merchantability, freedom from contamination by computer viruses and non-infringement of proprietary rights or its fitness for any particular purpose.** The burden for determining fitness for use lies entirely with the user.

LIMITATION OF LIABILITY

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Phone

City, State, Zip

By: (Printed Name)

Title (if part of an organization)

E-mail

Licensee Signature

Date

*Any questions, please call the GIS Consortium office at
Phone (217) 819-3555*

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Champaign County GIS Consortium
1776 E Washington Street
Urbana, IL 61802

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Email the entire agreement to ccgisc@co.champaign.il.us, upon receipt a PayPal invoice will be e-mailed to you.

Appendix A – Downloadable CCGISC Data Layers

Street Centerlines
Hydrology Centerlines
Stream Polygons
Lakes
Tax Parcel Points
Tax Parcel Polygons
Subdivisions
Municipal Boundaries
Municipal Annexations
Civil Townships
County Board Districts
State Representative Districts
Voting Precincts

Taxing Districts

School Districts
High School Districts
Community College Districts
Fire Districts
Library Districts
Park Districts
Public Health Districts
Cemetery Districts
UC Sanitary Districts
Mass Transit Districts
Multi Assessor Districts
Forest Preserve Districts
Township Roads and Bridges Districts



Digital Data License Agreement

Derived Products

Champaign County GIS Consortium
1776 E Washington Street
Urbana, IL 61802

Phone (217) 819-3555

<http://www.ccgisc.org>

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The Licensee hereby agrees to the terms and conditions of this AGREEMENT and agrees to abide by the same.

Licensee (Organization or Company Name; if not part of an Organization or Company print First and Last Name)

Phone

City, State, Zip

By: (Printed Name)

Title (if part of an organization)

E-mail

Subscriber or Licensee Signature

Date

GIS Director Signature

Date

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High School Districts
Community College Districts
Fire Districts
Library Districts
Park Districts
Public Health Districts
Cemetery Districts
UC Sanitary Districts
Mass Transit Districts
Multi Assessor Districts
Forest Preserve Districts
Township Roads and Bridges Districts

Appendix B – Derived Product Description

[To be prepared by Licensee.]

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University of Illinois NET ID

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User Last Name

User e-mail address

University Affiliation Type (check box or down)

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Faculty

Staff

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ACCEPT

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DO NOT ACCEPT

CCGIS Information:



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Champaign County
 City of Champaign
 City of Urbana
 University of Illinois
 Village of Rantoul
 Village of Mahomet
 Village of Savoy

FY2017 Work Plan Status Report

Task	Status
2017 Improvement Tasks (Short-term)	
Implement Parcel Fabric	
1-A Migrate parcel layers to Parcel Fabric	Began in FY2016; to complete in FY2018
Develop Long-term Technology Plan	
2-A Develop Capital Plan and Capital Budget	completed in FY2016
2-B Establish Disaster Recovery Plan	in progress
Create ISO Compliant Metadata	
3-A Update existing metadata to be ISO compliant	in progress; to complete in FY2018
3-B Create ISO compliant metadata for other layers	in progress; to complete in FY2018
Automate Technical Service Contract Invoices	
4-A Create Relational Database	delayed; waiting to determine when/if County implements new system
4-B Create web-based interface that includes invoice generation	delayed; waiting to determine when/if County implements new system
Implement Long-term Technology Plan	
5-A Implementation of the developed Long-term Technology/Disaster Recovery Plan (Improvement Task 2-B)	to completed in FY2018
Migrate Sales Database to SQL Server	
6-A Migrate the existing Access relational sales database to SQL Server	to complete in FY2018
6-B Create a web-based interface	to complete in FY2018
Investigate and Implement Portions of the Local Government Information	
7-A Investigate and implement portions of the ESRI Local Government Information - specifically the sanitary sewer data model	to completed in FY2019
2017 Work Plan Tasks	
ESRI Linear Referencing for Roads and Highways	
1-A Review Transportation feature dataset	to complete in FY2017
1-B Research and, if feasible, implement ESRI Roads and Highways linear referencing system	to complete in FY2017
1-C Gather impedance and jurisdiction data	to complete in FY2017
Update StreetCenterline 100-block Data on Even Side of Roadway	
2-A Manually update the even 100-block <i>from</i> address range field where appropriate	to complete in FY2017
Public ArcGIS Online Web-Applications	
3-A Continue to develop public ArcGIS Online web applications i.e. polling places	to complete in FY2018
Map Drainage Districts and Subdistricts	
4-A Begin pilot project utilizing Circuit Clerk documents	in progress
4-B Map drainage districts - county-wide	to complete in FY2019
Map Drainage District Tiles	
5-A Utilize Circuit Clerk documents to map original location of drainage tiles	to complete in FY2019
Reconcile Drainage Districts and Subdistricts	
6-A Reconcile Drainage Districts and Subdistricts with appropriate county offices	to complete in FY2019
2017 Contract Tasks	
1-A Piatt County	on going - general GIS tasks
1-B Village of Mahomet	on going - general GIS tasks
1-C City of Champaign	on going - general GIS tasks
1-D Urbana Champaign Sanitary District	on going - general GIS tasks

*Updated to include FY2017 Improvement, Work and Contract Tasks
 Status updates found in **bold***