



# GIS Policy Committee

4 **MINUTES – APPROVED AS DISTRIBUTED ON APRIL 21, 2017**

5 **DATE:** Friday, January 6, 2017  
 6 **TIME:** 11:00 am  
 7 **PLACE:** Lyle Shield’s Meeting Room  
 8 Brookens Administrative Center  
 9 1776 E. Washington St.  
 10 Urbana, Illinois

Consortium Member Agencies	Present	Absent
Champaign	Roger Diercks (Alternate)	Mark Toalson (Vice Chair)
Urbana	Sanford Hess (Chair)	
Rantoul	Pete Passarelli	
Champaign County	Rick Snider	
UIUC	Jim Sims	
Mahomet	Kelly Pfeifer	
Savoy		Levi Kopmann

12 **Others:** None  
 13 **CCGIS Staff:** Leanne Brehob-Riley (Director), Tammy Asplund (Recording Secretary)

14 **MINUTES**

15 **I. Call to Order**

16 Mr. Hess as Chair called the meeting to order at 11:04 a.m.

17 **II. Roll Call**

18 Roll call was taken by written record and a quorum was declared present.

19 **III. Approval of Agenda**

20 As Chair, Mr. Hess approved the agenda as distributed. Upon vote, the agenda was approved unanimously.

21 **IV. Approval of Minutes**

22 A. *October 21, 2016 Regular Meeting*

23 **MOTION** by Mr. Snider to approve the minutes as distributed; seconded by Mr. Passarelli. Upon vote,  
 24 the **MOTION CARRIED** unanimously.

25 **V. Financial Statements**

26 A. *FY2016 – 1/1/16 through 11/30/16*

27 Ms. Riley noted that incorrectly reported funds from Mahomet and Rantoul will be reflected correctly in the  
 28 December financial statements.

29 **MOTION** by Mr. Sims to put these reports on record; seconded by Mr. Snider. Upon vote, the  
 30 **MOTION CARRIED** unanimously.

1 **VI. Business Items**

2 *A. Approval to Award Ortho-Imagery Acquisition Contract*

3 Ms. Riley reported that seven responses to the RFP were received. Ms. Riley reviewed the process the  
4 technical representatives used to analyze the responses and make the recommendation. The technical  
5 representatives recommended Kucera even though the Surdex bid was lower. The technical  
6 representatives were not satisfied with the approach Surdex proposed to reduce and/or eliminate building  
7 lean and preferred the use of a frame-based camera to the proposed push-broom camera. In addition,  
8 technical representatives who previously worked with Surdex had concerns regarding the quality of their  
9 final deliverables.

10  
11 It was requested that Ms. Riley revise the memo provided to the CCGISC Policy Committee to include the  
12 rationale of the technical representatives.

13  
14 **MOTION** by Ms. Pfeifer to approve Kucera for the project, with a budget not to exceed \$76,500; second by Mr.  
15 Snider. Upon vote, the **MOTION CARRIED** unanimously.

16  
17 *B. GIS Director's Report*

18  
19 • GIS Server Upgrade

20 Ms. Riley reported that all the planned CCGISC server upgrades are complete.

21  
22 • Parcel Fabric Training

23 Ms. Riley noted the GIS staff received a full day of training from a company called Cloudpoint  
24 Geographics. If all goes well, migration is planned for early 2018. According to Ms. Riley, the Parcel  
25 Fabric is an ESRI Data Model that allows for simultaneous editing of layers within the model. In  
26 addition, the Parcel Fabric can be used to track parcel history.

27  
28 • Community Outreach

29 GIS helped to plan and participated in the annual U of I GIS Event in November 2016. Ms. Riley  
30 commented there were approximately 300 attendees. In an effort to obtain new contracts, Ms. Riley  
31 is working on a flyer to distribute to municipalities, counties and, other private and public entities  
32 that may benefit from CCGISC services. She hopes to complete this flyer by the end of first quarter of  
33 2017.

34  
35 • UCSD

36 Ms. Riley reported a potential project regarding the purchase of modeling software. She does not  
37 anticipate it will require additional staff.

38  
39 • Base Station

40 Ms. Riley provided an update on a meeting held on Tuesday, October 25, 2016 to discuss the  
41 continuation of base station agreement. CCGISC and the University of Illinois participate in an  
42 agreement to maintain the CORS base station. The University purchases and maintains the  
43 equipment while CCGISC pays an annual stipend collected from the four participating member  
44 agencies – City of Champaign, City of Urbana, Village of Savoy, and Champaign County. The current  
45 agreement term ends in 2018. According to Ms. Riley, agreements typically run for 5 years; the next  
46 agreement term would be from 2019 through 2023. All but Champaign County have agreed to  
47 continue participation in the next agreement.

48  
49 **VII. Adjournment**

50 Mr. Hess adjourned the meeting at 11:50 a.m.