



GIS Technical Committee

MINUTES – Approved as Distributed – 7/8/13

Date: Tuesday, April 2, 2013
Time: 10:00 a.m.
Place: John Dimit Meeting Room – Champaign County Regional Planning Commission
 1776 E. Washington St.
 Urbana, Illinois

Consortium Member Agencies	Present	Absent
Champaign County	Andy Rhodes	
Champaign		DeShawn Robins
Mahomet	Gary LaForge	
Rantoul		Kathy Hadler (Chair)
Savoy	Levi Kopmann	
UIUC		Renee Nagy (Vice Chair)
Urbana	Ben Fisher	

Others: Jeff Engstrom (Urbana), Joe Meents (Assessor’s Office)
CCGIS Staff: Leanne Brehob-Riley, Beth Brunk (recording secretary)

Call to Order

As Acting Chair, Mr. Rhodes called the meeting to order at 10:02 a.m.

Roll Call

A verbal roll call was taken, and a quorum was declared present.

Approval of Agenda

Mr. Fisher moved to approve the agenda as distributed. Mr. Kopmann seconded. Upon vote, the motion carried unanimously.

Approval of Minutes

November 6, 2012 Regular Meeting

Mr. Fisher moved to approve the November 6, 2012 GIS Technical Committee minutes as distributed. Mr. LaForge seconded. Upon vote, the motion carried unanimously.

Public Participation

None

Change to County Fiscal Year & Impacts to Annual Work Plan and Report

Ms. Brehob-Riley explained that the GIS Consortium previously had a fiscal year-end on June 30th. The GIS Consortium has adopted the fiscal year of the new Administrator, the County of Champaign which is December 1st to November 30th. Since FY2013 has been extended to 11/30/13, the budget and Work Plan for FY2014 will begin in May for approval in the July GIS Technical and Policy Committee meetings. Therefore, the Consortium membership fees determined in July 2013 will be the amounts owing by members in July 2014. The membership fees for FY2013 due in July 2013 have not changed from last year.

Approval of the Revised 2013 GIS Technical Committee Meeting Schedule

On review of the Consortium's Intergovernmental Agreement (IGA), the GIS Policy Committee should meet on a quarterly basis. To follow this quarterly pattern, the Technical Committee will now meet on the first Monday of the month in July and October at 10:00 a.m. in the Lyle Shields Meeting Room.

Mr. LaForge moved to approve the revised 2013 meeting schedule for the GIS Technical Committee as discussed. Mr. Fisher seconded. Upon vote, the motion carried unanimously.

FY2013 Work Plan Status Report

Ms. Brehob-Riley updated the Committee on the status of various Work Plan tasks.

Job Evaluations of GIS Staff

With the administration transition to the County, the GIS staff positions were analyzed by the County Job Content Evaluation (JCE) Committee with input from Ms. Brehob-Riley. The GIS Technician II position that is currently vacant has been upgraded to a GIS Business Systems Analyst to bring in additional project planning and management skills. A GIS Technician I position has been reclassified as a Mapping Technician. These recommended changes are pending County Board approval. Ms. Brehob-Riley hopes to have the vacant GIS Business Analyst position filled by mid-May.

Orthophotography

Ms. Brehob-Riley requested notification if any member agency wanted the raw TIF files from the 2011 State-flown orthophotography. The Consortium is due to fly in spring 2014 so a Request for Proposal (RFP) will need to be issued by November 2013.

Ms. Brehob-Riley would like to see if there is any outside interest in contributing to purchase oblique photography. The vendor, Pictometry, produces aerial oblique images including fronts/sides of buildings and locations on the ground. The Consortium would not be able to fund this cost alone so Ms. Brehob-Riley is going to see if emergency services would have an interest in participating financially. She intends to talk to the Regional Emergency Coordination (REC) group on May 21st to discuss the benefits of this product. Pictometry representatives will follow up with a presentation in late May or early June.

The GIS Policy Committee directed Ms. Brehob-Riley to continue to work with the state concerning future orthophotography flights. The state intends to change the process and work with Illinois Association of Regional Councils (ILARC) to administer the contract. The next planned state orthophotography flight of Illinois is in 2015. Ms. Brehob-Riley commented that while the 1' state orthophotography did not have good coloring, the 6" photography was exceptional.

ArcGIS Online

Staff was investigating if an ArcGIS on-line subscription would be cost effective to replace the ArcReaders currently in use. It would be much quicker to implement upgrades with the on-line version. This task is on hold until the current staff vacancy has been filled.

ArcReaders for the County Sheriff's Department

Staff conducted two training sessions on using ArcReader to find addresses with the County Sheriff's Department. The officers will use this tool on their laptops in their vehicles.

Federal Geographic Data Committee (FGDC) Metadata Grant

Ms. Brehob-Riley intends to apply for this grant when it is released. It has been delayed due to federal funding issues but is still expected to be offered. Ms. Brehob-Riley has received two letters of support from Illinois Department of Transportation (IDOT) and the Illinois State Geological Survey (ISGS) who have agreed to be partners in the grant proposal. If awarded the grant, CCGISC staff plan to visit each partner for 2-3 days to assist in building metadata templates and staff training.

Sanitary/Sewer Subcommittee

The Subcommittee met in December to review the sanitary/sewer feature set. The finalized changes will be presented at the July GIS Technical Committee meeting.

GPS Base Station

The University of Illinois Base Station 5-year agreement expires on 9/30/13. Ms. Brehob-Riley will be sending out invoices for the 2012-2013 annual payment in the next week. The new agreement for 2013-2018 is being reviewed by the State's Attorney. Once that is complete, the individual Memorandum of Understandings (MOUs) will be distributed to those members still interested in participating: County, Savoy, Champaign and Urbana.

CCGIS Website

Ms. Brehob-Riley demonstrated the new CCGISC website, www.ccgisc.org. The agenda and meeting materials are now posted on the website. She is hopeful that functionality will be added in the future which would allow users to request or purchase data on-line.

Addressing Project

Much of the work has been focused on cleaning up address points and street centerlines. As a part of this project, staff has assisted METCAD with their transition from a tabular to a GIS CAD dispatch system. While developing the interface, some changes were made to the back-end relational table. Eventually, the address points should tie to the geocoded street segment. Staff is tracking deleted addresses. Another Addressing Subcommittee will be held in May to review the design and interface. The goal of this project is to have a centralized county-wide address database which must be continually updated by the respective agencies. This information must be accurate as it will be used by emergency services.

Adjournment

Mr. Rhodes adjourned the meeting at 10:33 a.m.